



Terms of Reference

CEQB Task Force on Alternative Methods of Academic Assessment for non-CEAB Applicants

The Engineers Canada Board requested in December 2019 that the CEQB consult with Regulators on the possibility of developing a feasibility study on a national academic qualifying examination for licensure, to be used when assessing non-CEAB applicants for licensure. Consultation with the Regulators in 2020 revealed their preference for a broader study: to examine the feasibility of alternative methods of academic assessment for non-CEAB applicants. The item was added to the CEQB's 2021 work plan and approved by the Board in December 2020.

Task / deliverables:

1. To identify alternative methods of academic assessment, including those used by Canadian engineering Regulators, other professional regulators in Canada, and engineering organizations internationally.
2. To consult with Regulators to understand requirements and constraints associated with the academic assessment of non-CEAB applicants for licensure.
3. To develop a general direction and final report that identify feasible alternatives and examine their advantages and disadvantages for use in a Canadian engineering regulatory context.
4. The final report shall be accepted and recommended by the CEQB and approved by the Engineers Canada Board.

Organization and membership

1. The task force will be chaired by a member of the CEQB.
2. The task force will be composed of:
 - a. Three additional members of the CEQB
 - b. Four members of the National Admissions Officials Group
 - c. A representative of the CEAB
3. The task force will be stood down by the CEQB when their report has been approved by the Engineers Canada Board.

Modus Operandi:

1. The group will meet as needed either by virtual meeting or face-to-face.
2. Correspondence between task force members shall be by e-mail, copied to all members and the CEQB Secretariat.
3. Target date for the delivery of the final report to the CEQB is April 2023.

Reporting

1. The task force will report directly to the CEQB.
2. An update will be provided to the CEQB at each meeting through the task force Chair.

Resources

1. The CEQB Secretariat will act as administrative support to the task force.
2. The work of the task force is supported by the CEQB budget, approved annually by the Engineers Canada Board.
 - a. The CEQB Secretariat is responsible for managing the task force's budget.
3. The task force will work with a consultant providing expertise in high stakes academic assessment, professional licensure, and facilitation.
 - a. The CEQB Secretariat is responsible for the procurement and management of the consultant.