

**MINUTES OF THE
ENGINEERS CANADA BOARD MEETING**

**MAY 22, 2015
HOTEL ARTS
CALGARY, ALBERTA**

The following directors were in attendance

P. Amyotte, President	W.J. Beckett, Past-President	D. Benson (Outgoing Director)
A. Bergeron	S. Bilodeau (by teleconference)	T. Brookes
E. Cheung	G. Comrie	D. Ford
D. Freeman	Z. Ghavitian	S. Gwozdz
C. Harwood (Outgoing Director)	D. Jayas, President-Elect	R. Kinghorn
R. Kullman (Outgoing Director)	N. Lawen	C. Roney
R. Shreewastav	L. Staples	D. Walters (Outgoing Director)

The following director was absent:

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The following advisors were in attendance:

K. Allen	P. Blanchard (QB)	G. Lachiver (AB)
D. Paddock (CEOG)	G. Naterer (NCDEAS)	

The following constituent association delegates were in attendance:

D. Adams	P. Campbell	J. Card
T. Chong (APEGBC)	T. Chong (PEO)	J. Clague
J. Dunn	G. Emberley	M. Flint
D. Gelowitz (Incoming Director)	L. Golding	M.A. Hodges
B. Hunt (Incoming Director)	R. Kent	K. King
G. Koropatnick	J. Landrigan	A. Loken
A. Mellema	G. McDonald	A. McLeod (by teleconference)
C. Parenteau	D. Peters	H. Procyshyn
R. Savoie	R. Trimble (Incoming Director)	L. White

The following guests were in attendance:

H. Hnatiuk, NSPE	M. Milligan (ABET)	J. Rogers (ABET)
D. Widmer, NCEES		

The following Affinity partners were in attendance:

Great West Life:

A. Harvey	L. Martins	N. Serraglio
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Manulife:

G. Pickard	K. Ryan	J. Samaras
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TDIMM:

C. Harker

The following staff were in attendance

C. Comeau	A. Lavoie	G. Legault
N. Martel	W. Meyer	L. Scott
K. Sutherland	M. Walker	B. Deazeley

1. OPENING

1.1 Call to Order and Approval of Agenda

The President called the meeting of the Engineers Canada Board to order at 08:30 on Friday, May 22, 2015. He welcomed everyone and invited attendees to introduce themselves.

With respect to the agenda, it was noted that:

- Additional PEO motions will be added to the agenda as required under item 3.3.5 on the online competency project;
- Items 3.3.4 and 3.3.5 will be moved up on the agenda right after 3.2.1;
- If required, items 3.3.1, 3.3.2 and 3.3.3 could be deferred to the June workshop; and
- Approval of April 17, 2015 minutes to be added under item 1.3 of the agenda.

5515

On a motion by D. Benson, seconded by R. Shreewastav, it was resolved THAT the agenda be approved and the President be authorized to modify the order of discussion.

Motion carried

1.2 Declaration of Conflict of Interest

No conflicts of interest were declared.

1.3 Approval of Minutes

5516

On a motion by E. Cheung, seconded by D. Ford, it was resolved THAT the minutes of the February 23-24, 2015 Board meeting be approved as presented.

Motion carried

It was requested that the April 17, 2015 minutes be amended to include E. Cheung to the teleconference attendees.

5517

On a motion by L. Staples, seconded by R. Kullman, it was resolved That the minutes of the April 17, 2015, Board meeting be approved as amended.

Motion carried

1.4 Consent Agenda

Upon request, items 1.4.3 and 1.4.4 were removed from the consent agenda; to be dealt with immediately following the consent agenda.

1.4.1 *Non-material Policy Modifications*

1.4.2 *Minor Policy Modifications*

5518

On a motion by D. Ford, seconded by T. Brookes, it was resolved THAT the attached list of non-material policy modifications (agenda item 1.4.1) and minor policy modifications (agenda item 1.4.2) recommended by the Governance Committee be ratified.

Motion carried

1.4.3 *Qualifications Board Guidelines:*

- a) Risk Management
- b) Site Remediation
- c) Principles of Climate Change Adaptation for Professional Engineers

It was requested that these guidelines be made available to the constituent associations. P. Blanchard, QB Chair, committed to sharing these guidelines.

5519

On a motion by R. Shreewastav, seconded by D. Benson, it was resolved THAT the Qualifications Board Guidelines: Risk Management, Site Remediation and Principles of Climate Change Adaptation for Professional Engineers, be approved.

Motion carried

An error was identified on page 34 of the guideline entitled “Principles of Climate Change Adaptation for Professional Engineers” (climate change is repeated).

1.4.4 *National Position Statements:*

- a) Climate Change
- b) Diversity
- c) Expert Testimony
- d) Federally-regulated Industries
- e) Quality-based Selection

With the pending federal elections, the importance of ensuring the development of position statements, or updating existing statements to address priority issues such as Public Infrastructure, was reiterated.

There are now 11 current position statements; a plan is in place to communicate these effectively in advance of the election.

5520

On a motion by R. Shreewastav, seconded by L. Staples, it was resolved THAT the National Position Statements: Climate Change, Diversity, Expert Testimony, Federally-regulated Industries, and Quality-based Selection be approved, in accordance with EL-8 Position Statements.

Motion carried

2. NATIONAL BUSINESS

2.1 Updates to the Board

2.1.1 *President's Update*

In his update to the Board, the Chair, provided a presentation and highlighted key items such as the role of the president, continue to build linkages/relationships with various stakeholders, constituent associations and staff through his visits across the country. This presentation will be available on the microsite shortly after the meeting.

2.1.2 *Chief Executive Officer's Update*

In his update to the Board, the Chief Executive Officer provided a presentation and highlighted the following projects: move to 55 Metcalfe Street, new Affinity Program (retiree health and dental program), Center for Engineering and Public Policy, Online Competency Assessment Project, Public Affairs, Engineering Environmental Scan, and Framework for Regulation.

It was requested that, if possible, both the President's and the Chief Executive Officer's presentations be distributed to delegates prior to the meeting.

2.1.2.1 *Risk Register*

Provided for information.

2.2 Big Picture Thinking: International and Interprovincial Mobility/Globalization

This session was facilitated by Christina Comeau. A summary of the discussion at the big picture thinking session will be posted to the Board microsite.

2.3 Ownership Linkage

2.3.1 *Presidents Group Update*

C. Parenteau reported on behalf of the group and provided comments on the linkages and synergy reports, the role of presidents group in linkage process, impacts of a smaller Board, approval of EC budget, and Board management of AB and QB, format of group's meetings, assistance to incoming presidents and how to best prepare them, and burning constituent association issues.

C. Parenteau will chair the next meeting (September 29).

2.3.2 *Chief Executive Officers Group Update*

D. Paddock reported on behalf of the group. Discussions included Board direction to AB and QB, Board direction to the QB with respect to the formation of a Discipline and Enforcement Officials committee, the role of QB volunteers, a proposed amendment of the motion by the joint committee under item 3.1.4a, the requirement for EC to develop a system to identify constituent association priorities and align the QB's workplan to work on those priorities, the Centre for Engineering and Public Policy project prospectus, encouraged attendance by OIQ at future meetings, and voiced the need to better coordinate activities with all parties.

The group also brainstormed:

- Adoption of the National Code of Ethics (2016).
- Referring the national database to the National Admissions Officials Group and requesting a recommendation as to the merits of moving forward with this activity, compliance with privacy legislation (2016).

- Moving the administration of the national professional practice exam from Alberta to EC (2017). Discussion between APEGA and EC is ongoing.

D. Paddock noted his term as chair was up and that M. Flint will take over.

2.3.3 *Five Year Synergy Review*

Past-President J. Beckett reminded delegates that further to the previous day's discussions, it was his intention to reissue a further report and address the issues with respect to the nominating process for the Executive Committee.

A discussion ensued on issues such as changing the size of the Board, the need for an Executive Committee, improvement of the linkages activities, angst around the governance model.

It was noted there are no motions emanating from this item and that the results of this mandatory requirement will feed into the work of the Linkages Task Force and possibly recommendations to the Governance Committee.

2.3.4 *Linkages Task Force*

Chair D. Jayas indicated that all three motions under this item should be considered as separate motions.

5521

On a motion by D. Jayas, seconded by D. Ford, it was resolved THAT the three-year Linkages Plan be approved (Appendix A). Motion carried (1 opposed)

On a motion by D. Jayas, seconded by R. Kullman, it was resolved THAT the Linkages Task Force's recommendation related to possible changes to the governance structure that would result in the reduction of the size of the Board and the creation a General Assembly of constituent associations be referred to the Meeting of Members for consideration. Motion defeated (5 in favour)

5522

On a motion by D. Jayas, seconded by J. Beckett, it was resolved THAT GP-11.1 Linkages Task Force Terms of Reference be approved as amended to remove bullet points 1.1 to 1.4 (Alternate Governance Proposal) and renumber, as well as removal of the block entitled "Composition". The Executive Committee will finalize the composition. Motion carried

The Board indicated their wish to see the discussion/development of an Alternate Governance Proposal continue. The Executive Committee will consider the creation of a task force to review the issues surrounding policy governance.

2.4 Matters Impacting the Engineering Profession

2.4.1 *Lessons Learned Task Force*

The President thanked the task force for its work and noted that the task force is stood down as at the end of May 2015. Task Force Chair C. Roney noted the group's recommendations were tied to the modified Ends included in this agenda book.

2.4.2 *Stakeholder Updates*

a) National Council of Deans of Engineering and Applied Science Update

Dr. Greg Naterer, incoming NCDEAS Chair, provided an update on the council's ongoing major initiatives, modification of the service agreement with EC, EC/CIC's proposal on a centre to shorten timeframe for immigrants to reach licensure, Engineering Change Lab, and concerns with accreditation principles, objectives and resolutions.

b) Canadian Federation of Engineering Students Update President Mark Grady did not attend this meeting.

3. BOARD BUSINESS

3.1 Board Committee Reports and Approvals

3.1.1 *Governance Committee Report*

a) Engineers Canada Bylaws

J. Beckett noted that the Board must recommend the bylaw changes to the Meeting of Members. It has become evident that some items will require additional work. Options are to do this work at the meeting or that the Board defer this discussion to a special meeting of members in September.

**On a motion by J. Beckett, seconded by L. Staples, it was
THAT the bylaw changes be referred to the Governance Committee for
consideration and recommendation at the September 2015 Board meeting.
Motion carried**

5523

3.1.2 *Audit Committee Report*

Chair L. Staples noted that the statements show EC is in sound financial shape and that the Audit Committee report provides assurance to the Board that the financial procedures are sound.

5524

On a motion by L. Staples, seconded by D. Ford, it was resolved THAT the Audit Committee report be approved as presented.

Note: Audited financial statements were approved by the Board on April 17, 2015.

Motion carried

3.1.3 *Accreditation Board*

a) Report from May 6, 2015 Accreditation Workshop
President Amyotte provided a presentation on the facilitated workshop held in Ottawa called in response to points raised at February Board meeting. The next steps will be a Board review of the finalized report at their June workshop in Winnipeg, and the development of a plan for the Board to manage the accreditation system. The presentation will be available on the microsite shortly after the meeting.

b) Report from the Chair
Chair G. Lachiver directed members to the report included in the agenda book.

3.1.4 *Qualifications Board*

Report and recommendations from Board representatives
D. Walters noted that this represents the wrap-up of the working group. The Board needs to figure out how to manage and make this group more effective. Working group is prepared to stand down but the dialogue will continue.

5525

On a motion by D. Walters, seconded by N. Lawen, it was resolved THAT the recommendations in the form of a Policy Direction and suggested Executive Limitations, developed by the Joint Qualifications Board and Qualifications Board Observers Working Group, be received and forwarded to the Governance Committee for their consideration in changes to GP-9.6 and EL-7.

Motion carried

A discussion ensued with respect to the Qualifications Board being a Board committee vs an operational committee, improved communications, responsibility of the Governance Committee to review the reporting structure and the need to ensure that, when appointing Board reps, they overlap to ensure continuity.

5526 On a motion by D. Walters, seconded by R. Kinghorn, it was resolved **THAT P. Blanchard, FEC, P.Eng., be appointed to the position of Chair, Qualifications Board until June 30, 2016, that D. Peters, FEC, P.Eng., be appointed to the position of Vice-Chair, Qualifications Board until June 30, 2016, as well as Suzelle Barrington extended until June 30, 2016 in the role of past chair.**
Motion carried

5527 On a motion by P. Amyotte, seconded by D. Walters, it was resolved **THAT the Board collectively thanks Mal Symonds for his many years of service and dedication to the QB and as QB Chair.**
Motion carried

Qualifications Board Workplan

Chair P. Blanchard directed members to the workplan included in the agenda book and indicated that in its next iteration, a section will be included for the constituent associations to indicate their priority, thereby improving the consultation process.

5528 On a motion by D. Walters, seconded by N. Lawen, it was resolved **THAT the Qualifications Board workplan be approved as presented.**
Motion carried

Report from the Chair

Chair P. Blanchard expanded on the material included in the agenda book; they are follow-up to the February 2015 meeting. He thanked the Board representatives for their help and collaboration.

3.2 Policy Development and Enhancement

3.2.1 *Policy Amendments – Ends*

5529 On a motion by J. Beckett, seconded by R. Kullman, it was resolved **THAT the amendments as set out in Appendix A – Revision to Ends Policies, be approved.**
Motion carried

3.3 Policy Monitoring

Due to time constraints, the following items were deferred to be dealt with at the June 2015 Board workshop:

- 3.3.1 Board Monitoring – Governance Process,
- 3.3.2 Chief Executive Officer Monitoring – Ends
- 3.3.3 Chief Executive Officer Monitoring – Executive Limitations

3.3.4 *Monitoring Report – Educational Credential Assessment*
(deferred from April 17, 2015)

The Chief Executive Officer presented a brief update on the status of the Educational Credential Assessment project. This presentation will be available on the microsite shortly after the meeting.

On a motion by R. Kinghorn, seconded by A. Bergeron, it was resolved

5530

***That the April 17, 2015 motion be brought forward to this meeting.
Motion carried***

On a motion by A. Bergeron, seconded by D. Freeman, it was resolved

THAT special monitoring report 8.1, Education Credential Assessment, does not provide evidence to confirm compliance with EL-2 which states that the CEO shall not cause or allow conditions, procedures or decisions which impede productive relations with constituent associations.

An amendment to the motion was proposed.

On an amended motion by J. Beckett, seconded by R. Kinghorn, it was resolved

***THAT special monitoring report 8.1, Education Credential Assessment and the information provided at this meeting by the CEO, does not provide evidence to confirm compliance with EL-2 which states that the CEO shall not cause or allow conditions, procedures or decisions which impede productive relations with constituent associations.
Amendment carried***

The question was called on the amended motion.
Motion defeated (9 in favour, 9 opposed)

On a motion by D. Freeman, seconded by A. Bergeron, it was resolved

5531

***THAT the April 17, 2015 ruling of the chair on the second motion was challenged.
Motion carried (10 in favour, 9 opposed); the second motion from April 17, 2015 was therefore ruled in order.***

On a motion by D. Freeman, seconded by G. Comrie, it was further resolved

THAT the Board require all work on the Education Credential Assessment program to be discontinued until such time as the Board is confident that EL-2, and in particular the relations with Professional Engineers Ontario, will not be irrevocably damaged.

This initial motion was withdrawn by the mover and seconder.

A vote was called on the following amended alternate motion.

On an alternate motion by D. Freeman, seconded by A. Bergeron, it was resolved

5532

THAT EL-2, Treatment of Constituent Associations, be amended with the addition of:

...the Chief Executive Officer shall not:

7. Provide any assessment of credentials for immigration purposes either directly or through a third party without the prior consent of 2/3 of the constituent associations representing 60% of all registrants.

Motion carried (13 in favour, 5 opposed)

It was noted that it is critical that communication and consensus be found on this initiative.

3.3.5 *Request for Monitoring Report on Online Competency Project*

On a motion by D. Freeman, seconded by G. Comrie, it was resolved ***THAT a monitoring report be prepared to demonstrate how creation of a new online competency assessment system by Engineers Canada will support constituent associations in advancing the engineering profession and its self-regulation in the public interest at a cost that is justified by the results. The monitoring report will provide details including, but not limited to:***

5533

- ***the terms and conditions of the funding agreement with the Federal Government;***
- ***the use of the online system by CA's as agreed to with the Federal Government;***
- ***demonstration that the online system will achieve the goals of the Federal Government as announced April 13, 2015;***
- ***the plan for updating the program upon completion; and***
- ***a demonstration that the work does not conflict with any of:***
 - ***EL-2 which shall not cause or allow conditions, procedures or decisions which impede productive relations with constituent associations;***
 - ***EL-5 which shall not permit planning that allocates resources in a way that deviates materially from Ends priorities; and,***
 - ***EL-7 which shall not permit the Board to be uninformed or unsupported in its work.***

Motion carried

4. ELECTIONS TO EXECUTIVE COMMITTEE

Chair J. Beckett led the election process. Scrutineers were K. Allen and M.A. Hodges.

The slate was as follows:

One Director from the Atlantic Region	P. Amyotte (past-president)
One Director from PEO	C. Roney
One Director from OIQ	Z. Ghavitian
Two Directors from the Western Region	D. Jayas (president)
	L. Staples
One Director at large	D. Ford

5534 On a motion by R. Kinghorn, seconded by E. Cheung, it was resolved ***THAT D. Jayas be appointed as President, P. Amyotte be appointed as Past-President, C. Roney be appointed as President-Elect, D. Ford, L. Staples, Z. Ghavitian be appointed as members to the 2015-2016 Executive Committee.***
Motion carried

5535 On a motion by D. Benson, seconded by D. Jayas, it was resolved ***THAT the ballots be destroyed.***
Motion carried

5. CLOSING

5.1 Meeting Evaluation
S. Bilodeau presented his meeting evaluation report.
The full report is available upon request.

5.2 Adjournment

Minutes prepared by N. Martel for:

Paul Amyotte, FEC, P.Eng.
President

Kim Allen, FEC, P.Eng.
Chief Executive Officer