

## Memo to programs receiving accreditation visits in the 2019/2020 visit cycle

*March 2019*

Several HEI faculty preparing for the upcoming accreditation visits attended an information session of the CEAB on February 3, 2019. During that session, new instructions were provided regarding documentation required on site for accreditation visits. These had the effect of increasing the workload on programs. Feedback provided after February 3 indicated that the new instructions meant that, instead of 15 to 20 dossiers currently required for learning activities, programs would need to provide closer to 30+ dossiers.

Please note that the CEAB has taken that feedback into account. As a result:

The onsite materials instructions outlined on February 3, 2019 have been retracted.

This means that the course materials provided by institutions to the visiting team will be limited to those listed in the [2019/2020 Questionnaire](#). Therefore, graded student work is only to be provided for 15 to 20 learning activities that cover the assessment of graduate attributes. Graded student work need not be submitted for each course on the minimum path that contributed to Engineering Design or Engineering Science AUs.