

AB RACI Matrix													
Updated: February 23, 2017													
	Authority	AB Exec	AB P&P	AB	Visit Team	AB Chair	EC Board	AB Bd Reps	Secretary	CEO	Regulators	Stakeholders	Profession
<b>AB products</b>													
Criteria	GP-9.5		R	C			A		C	I	C	C	
Policies	GP-9.5		R	C			A		C	I	C	C	
Procedures	GP-9.5		A	C			I		C	I	C	C	
Interpretive statements	GP-9.5		A	C			I		C	I	C	C	
International education MRAs	GP-9.5		A	C			I		C	I	I	I	I
<b>Accreditation Visits</b>													
Issue accreditation reminder to HEI	n/a												
Request accreditation visit	CR-3.6			I								A	
Visit logistics	n/a												
Accreditation decisions (Canadian programs)	GP-9.5			A			I		I	I	I	I	I
<b>Substantial equivalency visits</b>													
Request substantial equivalency visit	n/a			I								A	
Substantial equivalency decisions	GP-9.5			A			I		I	I	I	I	I
Sponsoring/mentoring WA applicants	n/a			A			I		I	I			
<b>Advice + information</b>													
Advice to HEIs on significant program changes	CR-3.6			A									
Information to intl organizations re Canadian system	GP-9.5			A					R	I			
Assure understanding of accreditation system by Canadian organizations	GP-9.5			A					R	I			
Accept feedback on accreditation system	GP-9.5			A			I		R	I			
Provide information to Board, Committee or CEO	GP-9.5			A		A	I		C	I			
Advice to HEIs developing new programs	GP-9.5			A					R	I			
Assure HEIs are aware of limitations and obligations of accreditation	GP-9.5			A					R	I			
Provide reasons and information to HEIs about appeals	GP-9.5			A					R	I			
Advice to regulators on implementation of MRAs	GP-9.5			A					R	I	I		
Share information on education promising practices	n/a			A						I	I	C	
Share information on industry requirements	n/a												
<b>AB contribution to achieving the Ends</b>													
Accreditation meets the academic requirements for licensure	E-1.1			A			I		C	I	I		
Maintain WA signatory status	E-1.3			A			I		C	I	I	I	
International education MRAs	E-1.3			R			A		I	I	I	I	I
<b>Communications + consultations</b>													
Inform AB of issues affecting the profession	EL-7			I		I	C	C	R	A	I		
Communicate EC Board direction to AB	GP-3.3		I	I		R	C	A			I		
Communicate AB recommendations to EC Board	GP-3.3			C		R	I	A	C	C	I		
Consultations with stakeholders	C-1		I	I					R	A	C		
Liaise with DLC	P&P ToR		A										
Liaise with other accrediting organizations	GP-9.5												
<b>Support for AB</b>													
Ensure compliance with Board policies	GP-3.3			R			I	A	C	I			
Report non-compliance with Board policies	EL-7			I		C	C		R	A			
Workplan - approval	GP-9.5			A		R	I	I	C	C	I		
AB membership - approval	GP-9.5			I		C	A	R	C	I	C		
Act as Advisor to the EC Board	GP-3.2			I		R	A	I	I	I			
<b>Support for AB Administration</b>													
Governance support to AB chair as Advisor	GP-3.3			I		C		A					
Communications + engagement strategy - develop	C-1			I		C			R	A			
Workplan - develop	C-1		C	C		C		I	R	A	C		
Organise and minute meetings	C-1			I		C		I	R	A	I		
Maintain effective records	C-1			I		I		I	R	A	I		
Provide orientation for committee members	C-1			I		C		I	R	A	I		
Conduct effective consultations	C-1		C	C		C		I	R	A	I		
Provide staff support and resources to AB	C-1			I		C		I	R	A	I		
Annual satisfaction survey	C-1			C		C		I	R	A	I		
Budget	C-1			I		C			R	A			
Expense reports	C-1			R					A				
Maintain currency of GP-9.5	n/a			C			A	R	C	C			
Maintain RACI matrix	C-1					C		C	A	A			
R = Responsible: who is responsible for doing the work													
A = Accountable: who has the ultimate authority (decision-maker)													
C = Consulted													
I = Informed: through updates to the Board, timely communications to DLC, NCDEAS and HEIs, and publication on website													

