

Minutes of the Governance Review Task Force meeting

September 9, 2025 | 12:00pm – 1:30pm ET | Virtual meeting

Committee members in attendance	
Christian Bellini Sophie Larivière-Mantha (joined at 12:35) Jennifer Quaglietta (left at 12 :46)	Darlene Spracklin-Reid John Van der Put Mike Wrinch
Guests from Cosgrove & Co.	
Kathryn Cosgrove (left at 1:22)	
Staff and support	
Joan Bard Miller, Manager, Governance and Board Services Mélanie Ouellette, Manager, Strategic and Operational Planning	Philip Rizcallah, CEO

1. Call to order and approval of agenda

C. Bellini welcomed everyone and called the meeting to order at 12:00 p.m. ET.

Moved and seconded

THAT the agenda be approved, and the chair be authorized to modify the order of discussion.

Carried

2. Declaration of conflict of interest

No conflicts of interest were declared. Participants were reminded to declare a conflict at any time during the meeting, as necessary.

3. Last meeting review

3.1 Approval of minutes

No comments or questions were received.

Moved and seconded

THAT the minutes of the June 9, 2025 meeting be approved.

Carried

3.2 Review of action table

No comments or questions were received.

4. Findings reports

K. Cosgrove, Cosgrove & Co., presented slides (addendum 1) with highlights from the *Initial Findings – Current State Analysis*, which had been pre-circulated. It was noted that since the report's circulation, Cosgrove & Co. has met with the chairs and secretaries of the Canadian Engineering Accreditation Board

(CEAB) and the Canadian Engineering Qualifications Board (CEQB). The final draft report for the workshop will include input obtained from the CEAB and CEQB on September 20–21.

The Governance Review Task Force (GRTF) had a fulsome discussion of the organizations selected for the comparative analysis, the initial findings from the consultations, and plans for the October 8 workshop with key interest holders. It was agreed that:

- The comparator organizations would include Engineers Australia in lieu of Geoscientists Canada.
- J. Van der Put and P. Rizcallah will provide the GRTF with a recommendation to help confirm workshop attendance.

5. Other business

There was no other business.

6. Next task force meetings (proposed)

- October 8, 2025 (to follow the workshop in Ottawa, ON)
- November 4, 2025
- February 6, 2025
- February 26, 2026 (to follow the workshop in Toronto, ON)
- March 4, 2026
- March 17, 2026

7. Meeting evaluation

A meeting evaluation was conducted and all members agreed that the meeting had been productive.

8. Closing

With no further business to discuss, the meeting closed at 1:26pm ET.