

Minutes of the Governance Review Task Force meeting

October 20, 2025 | 12:00pm – 1:30pm ET | Virtual meeting

Committee members in attendance	
Christian Bellini Sophie Larivière-Mantha Jennifer Quaglietta	John Van der Put Michael Wrinch
Regrets	
Darlene Spracklin-Reid	
Guests from Cosgrove & Co.	
Kathryn Cosgrove	Roddy MacDonald
Staff and support	
Joan Bard Miller, Manager, Governance and Board Services Mélanie Ouellette, Manager, Strategic and Operational Planning	Philip Rizcallah, CEO

1. Call to order and approval of agenda

C. Bellini welcomed everyone and called the meeting to order at 12:00 p.m. ET.

Moved and seconded

THAT the agenda be approved, and the chair be authorized to modify the order of discussion.

Carried

2. Declaration of conflict of interest

No conflicts of interest were declared. Participants were reminded to declare a conflict at any time during the meeting, as necessary.

3. Last meeting review

3.1 Approval of minutes

No comments or questions were received.

Moved and seconded

THAT the minutes of the September 9, 2025 meeting be approved.

Carried

3.2 Review of action table

No comments or questions were received.

4. Follow-up to October 8, 2025, workshop – Cosgrove & Co

The Governance Review Task Force debriefed on the outcomes from the October 8 workshop and considered next steps. Cosgrove & Co. suggested that prior to proceeding with the Round 2 consultations, the Regulators/Members be asked to sign a non-binding letter of intent (LOI) which would outline that Engineers Canada's Primary Purpose as that of a National Alliance. Discussion was supported by pre-circulated slides: *Governance Review and Consultation: Debrief on Round 1 Workshop and Advice on Next Steps*. A discussion ensued.

The Task Force agreed that the Members required more information on the National Alliance model and how it informs a governance structure but cautioned against extending the review timelines by asking the Members to sign an LOI. It was recommended that:

- Cosgrove & Co. draft a letter to interest holders summarizing the key outcomes of the workshop, notably the support for a National Alliance model. The Task Force will address feedback to the letter, as required.
- Cosgrove & Co. request the opportunity to present to the Presidents Group in December, with the Task Force chair, Engineers Canada Board and CEO present. The Presidents would be asked to relay information about the governance review to their Councils.

5. Other business

There was no other business.

6. Next Task Force meetings (proposed)

The Task Force was satisfied with the proposed meeting schedule. It was noted that at the November 4 meeting, the Task Force will review the letter discussed under item 4, the final report on the Round 1 consultations, and the plan for Round 2 consultations.

- November 4, 2025
- February 6, 2025
- February 26, 2026 (to follow the workshop in Toronto, ON)
- March 4, 2026
- March 17, 2026

7. Meeting evaluation

The meeting was evaluated, but no members commented.

8. Closing

With no further business to discuss, the meeting closed at 1:00pm ET.