Minutes of the Governance Review Task Force meeting

March 23, 2026 | 10:00 a.m. – 11:30 a.m. ET | Virtual meeting

Committee members in attendance	
Christian Bellini Darlene Spracklin-Reid Jennifer Quaglietta	John Van der Put Sophie Larivière-Mantha
Regrets	
Michael Wrinch	
Guests from Cosgrove & Co.	
Kathryn Cosgrove	Roddy MacDonald
Staff and support	
Joan Bard Miller, Manager, Governance and Board Services Light Go, General Counsel and Corporate Secretary	Philip Rizcallah, CEO Rosie Gauthier, Lead, Events and Strategic Initiatives

1. Call to order and approval of agenda

C. Bellini, Chair, GRTF, welcomed everyone and called the meeting to order at 10:00 a.m. ET.

Moved and seconded
THAT the agenda be approved, and the chair be authorized to modify the order of discussion.
Carried

2. Declaration of conflict of interest

No conflicts of interest were declared. Participants were reminded to declare a conflict at any time during the meeting, as necessary.

3. Last meeting review

3.1 Approval of minutes

No comments or questions were received.

Moved and seconded
THAT the minutes of the March 4, 2026 meeting be approved.
Carried

3.2 Review of action table

It was noted that there were no outstanding action items.

4. Final report and recommendations

C. Bellini provided an update on recent and upcoming presentations to the Regulator councils.

K. Cosgrove presented the final draft report which included over 50 recommendations supporting 14 major changes to Engineers Canada's governance system. She noted that while the report represents an important milestone, significant work is required to implement the recommendations. The Task Force discussed select recommendations, minor edits to the report, implementation planning, and the delivery of the report to the Board at its April 8, 2026 meeting, including four pre-circulated motions that with the Task Force's support would be presented to the Board for approval.

Task Force members were asked to submit any additional feedback on the report, copied to the other members, by the end of the week.

Moved and seconded
THAT the following four (4) motions be brought forward to the Engineers Canada Board for consideration at its April 8, 2026 meeting:

1. ***THAT the Board oversee implementation of recommendations from the Governance Review and Consultation Final Report dated [tbc].***
2. ***THAT the Board recommend to the Members at the 2026 annual meeting that they approve in principle a reduction in the size of Engineers Canada Board, based on a 'one-Regulator, one-seat' model; and that corresponding bylaw amendments be brought to a Special Meeting of Members for approval.***
3. ***THAT the Board recommend to the Members at the 2026 annual meeting that they approve in principle the inclusion of independent Directors on Engineers Canada's Board; and that corresponding bylaw amendments be brought to a Special Meeting of Members for approval.***
4. ***THAT the Board convene the Members for a Special Meeting on October 8, 2026, to consider proposed governance-related bylaw amendments.***

Carried

Postscript – On March 30, 2026, The GRTF agreed via email to replace motion 1, listed above, with the following: "THAT the Board provide oversight of a scoping and planning phase related to the Governance Review and Consultation Final Report dated April 1, 2026, to inform future governance-related decisions."

5. Work planning

The Task Force confirmed the need for additional meetings to complete its mandate and noted that current membership is appointed for a two-year term ending in December 2026.

6. Other business

There was no other business.

7. Meeting evaluation

Task Force members engaged in a roundtable evaluation of the meeting.

Closing

With no further business to discuss, the meeting closed at 11:32 a.m. ET.