135th MEETING MINUTES OF THE CANADIAN ENGINEERING QUALIFICATIONS BOARD

Monday, July 20, 2026

1:00 a.m. – 4:00 p.m. ET

Virtual meeting held via Zoom

AGENDA

	Agenda item	Scheduled time	Presenter
1	**Opening of the meeting**	1:00 pm	Sam Inchasi
1.1	Call to order and introduction of attendees		Sam Inchasi
1.2	Approval of the agenda		Sam Inchasi
	Motion: That the agenda for the 134th meeting of the Qualifications Board be approved as distributed.		
1.3	Declaration of conflict of interest (attachment 1.3)		Sam Inchasi
2	**Consent agenda (Attachments 2.2-2.5)**	1:15 pm	Sam Inchasi
2.1	CEQB members may request that an item be removed from the consent agenda for debate and deliberation. *THAT the consent agenda motions listed below (2.2-2.5) be approved in one motion.*		
2.2	Approval of minutes of the previous meeting (attachment 2.2)		
	Motion: THAT the minutes from the 134th meeting of the Qualifications Board held on April 11, 2026, be approved as distributed and the meeting recording be deleted.		
2.3	Approval of the draft Guideline on managing frivolous and vexatious complaints		
	Motion: That the Draft Guideline on managing frivolous and vexatious complaints be sent for consultation.		
2.4	Approval of the Guideline on the assessment of engineering work using competency-based assessment		
	Motion: THAT the Guideline on the assessment of engineering work be archived, and the Board be informed.		
2.5	Approval of the final Regulators guideline on the ethical use and development of disruptive technologies		
	Motion: THAT the CEQB recommends that the final Regulators guideline on the ethical use and development of disruptive technologies be sent to the Board for review and approval.		
2.6	Approval of the Admission Issues Committee Chair		
	Motion: THAT Adam Wallace be approved to replace Marcie Cochrane as Chair of the CEQB Admissions Issues Committee.		
3	**Review of action items from last meeting**	1:30 pm	Ryan Melsom
4	**Other CEQB Business**		
4.1	Approval of the final 2026 CEQB workplan	1:35 pm	Sam Inchasi

	Motion: THAT the CEQB recommends that the draft 2027 CEQB Work Plan be sent to the Board for review and approval.		
	15-MINUTE BREAK		
	Equity and Inclusion Reflection	2:30 pm	Carole Anne Hoffman
4.2	2025-2026 Foresight paper presentation	2:35 pm	Amy Hsiao
4.3	Call for CEQB Vice Chair 2027-2029	3:30 pm	Ryan Melsom
5	**Items added to the agenda**	3:40 pm	Sam Inchasi
6	**Future meetings** *CEQB Fall meeting: September 13-14, 2026 (Montreal)* *CEQB Teleconference call: January 2027 (Date to be determined by poll)* *CEQB Spring meeting: April 10-11, 2027 (Ottawa)* *CEQB Teleconference call: July 2027 (Date to be determined by poll)*	3:45 pm	Sam Inchasi
7	**Review of action items of the 135th Qualifications Board meeting**	3:50 pm	Ryan Melsom
8	**Feedback survey and conclusion**	3:55 pm	Sam Inchasi

MINUTES OF THE 135th MEETING

1. Opening of the meeting

The chair welcomed everyone to the meeting.

1.1. Call to order and introduction of attendees:

Canadian Engineering Qualifications Board Members	Sam Inchasi, P.Eng., PMP	Chair
	Frank Collins, FEC, P.Eng.	Past chair
	Amy Hsiao, FEC, PhD, MBA, P.Eng.	Vice-chair
	Marcie Cochrane, MBA, P.Eng.	Member-at-Large Representative
	John Diiwu, PhD, FEC, P.Eng., EP.	Member-at-Large Representative
	Ron Thiessen, Ph.D., P.Eng.	Alberta Representative
	Rishi Gupta, PhD, FCSSE, FEC, P.Eng.	British Columbia Representative
	Wahab Hamou-Lhadj, PhD, ing, SMIEEE	Québec Representative
	Reem Roufail, PhD, P.Eng.	Member-at-Large Representative

	Farzad Rayegani, PhD, FEC, P.Eng.	Ontario Representative
	Efrem Teklemariam, FEC, P. Eng, PMP	Saskatchewan, Manitoba Representative
	Adam Wallace, P.Eng.	Northern Representative
Engineers Canada Board Appointee	Eliott Coles FEC, P.Eng.	
	Lisa Doig, MBA, FEC, P.Eng.	
Engineers Canada Board	Denise Pothier, MBA, FCAE, FEC, LL.D. (honoris causa), P.Eng., ICD.D	
	Lorne Cutler, MBA, P.Eng.	
Engineers Canada Staff	Trina Hubley, B.Sc., MBA, MA	Vice President, Regulatory Affairs
	Ryan Melsom, PhD	Manager, Qualifications and CEQB Secretary
	Alison Peverley	Coordinator, Qualifications
	Carole Anne Hoffman	Specialist, Qualifications
Observers	Kristjana (Jana) Dunn	NAOG
	Stéphanie Doucet-Landry FEC, FIC, MBA, P.Eng., ing.	NPOG
	Allison Smith	APEGS
Regrets	Kamran Behdinan, PhD, FAAAS, FASME, FCAE, FEIC, P.Eng.	Member-at-Large Representative

1.2. Approval of the agenda

Motion: THAT the agenda of the 135th Meeting of the Qualifications Board be approved as distributed moved by Rishi Gupta and seconded by Marcie Cochrane. None were opposed. The agenda was approved.

1.3. Conflict of interest

CEQB members have an ongoing obligation to conduct themselves in an ethical, professional, and lawful manner, and to identify and disclose actual, reasonably perceived, and potential conflicts of interest. These obligations are set out in case law and are also codified in statute, under the *Canada Not-for-profit Corporations Act* ("CNCA"). Members that cannot act in the best interests of Engineers Canada or are conflicted should recuse themselves from the relevant part of the meeting, and they shall not vote on the decision at hand. Members must support the legitimacy and authority of CEQB decisions, regardless of their personal position on the issue, and shall not publicly discuss the varying opinions of individual members.

2. Consent agenda (attachments 2.2-2.6)

2.2 THAT the minutes from the 134th meeting of the Qualifications Board held on April 11, 2026, be approved as distributed and the meeting recording be deleted.
2.3 That the Draft Guideline on managing frivolous and vexatious complaints be sent for consultation.

2.4 THAT the Guideline on the assessment of engineering work be archived, and the Board be informed.
2.5 THAT the CEQB recommends that the final Regulators guideline on the ethical use and development of disruptive technologies be sent to the Board for review and approval.
2.6 THAT Adam Wallace be approved to replace Marcie Cochrane as Chair of the CEQB Admissions Issues Committee.

Action items 135.1, 135.2

Motion: THAT the consent agenda motions listed below (2.2-2.6) be approved in one motion was moved by Adam Wallace and seconded by Marcie Cochrane. None were opposed. The motion carried.

3. Review of action items from last meeting

Ryan Melsom, CEQB Secretary presented:

	Action item	Assigned to	Status
134.1	REVIEW meeting attendees in 133rd meeting minutes	Secretariat	Complete
134.2	REVISE work plan topics based on notes and discussions by April 17	Secretariat	Complete
134.3	DISTRIBUTE work plan proposals for regulator consultation	Secretariat	Complete
134.4	SHARE Governance review report following the Annual Meeting of the Members	Secretariat	Complete

4. Other CEQB Business

Sam Inchasi, CEQB Chair, presented:

4.1 Approval of the final 2027 workplan

Sam Inchasi, CEQB Chair, presented:

Amended Proposed 2027 CEQB Work Plan

- Context for amendments:
- CEOs declined the standard face-to-face consultation, opting instead to provide responses to Engineers Canada by email
- Feedback was provided and finalized through the Engineers Canada CEO on July 17
- Several items proposed in the work plan circulated in the CEQB meeting package were subsequently determined not to be of interest to Regulator CEOs

CEO-recommended amendments:

- Cancel guidance on off-duty conduct (completion will be untimely)
- Do not proceed with 2027 review on the Regulators Guideline on returning to active practice (no consensus)
- Continue with Guideline on frivolous & vexatious complaints
- Continue with existing syllabus work, where feasible
- No comments on work to improve CEQB efficacy and support EC strategic priorities, so proceed with those in 2027

Benefits of amending plan

- Demonstrates responsiveness and flexibility towards CEO/Regulator consultation
- Allows CEQB time to consider how to more effectively organize and deliver its work long-term
- Maintains an acceptable work-plan while freeing up capacity for initiatives to support Engineers Canada

The CEQB had a conversation about the direction that was provided. Highlights of the conversation included:

- Inquiring whether the CEO's decision to discontinue work plan items was firm or if any items could be revisited.
- How can timelines of CEQB work be addressed to meet regulator needs.
- Requesting CEQB engagement in the changes to come.
- Highlighting the value that CEQB volunteers bring to the products the CEQB puts out.
- The value of transparency between both sides moving the conversation forward.

The CEQB Secretariat shared that the letter coming from the CEO group would provide more clarity.
Action item 135.3

Motion: THAT the CEQB recommends the draft 2027 CEQB Work Plan [as amended] be sent to the Board for review and approval was moved by Frank Collins and seconded by Rishi Gupta. None were opposed. The motions carried.

Workplan next steps
October 2026: Work plan presented at Engineers Canada Board meeting for comments
December 2026: Work plan and budget approved by Engineers Canada Board

4.2 2025-2026 Foresight paper presentation
Amy Hsiao, Foresight Committee Chair presented:
Background

- Created in 2024 to consider "the issues people aren't talking about" — issues on a longer timeframe than CEQB's usual needs-focused work
- Mandate: produce 1–2 brief thought pieces (2–3 pages) per year on emergent issues in the profession and its regulation

Status update

- 2025–2026 committee selected two topics, developed through two working subgroups: energy transition and trust in the engineering profession
- Both Foresight papers are complete and included in the meeting package for information
- CEQB members are now free to use the papers to support discussions with interest holders

Foresight Paper: Engineering the Energy Transition
The energy transition is reshaping Canada's infrastructure, economy, and engineering profession —often faster than the systems built to prepare for it. This paper raises the questions the profession needs to confront now.

- Is the profession's workforce ready for the skills the energy transition demands, or are we already behind?
- Can regulatory and ethical frameworks keep pace with electrification, AI, and emerging technologies?
- How does the profession balance emissions reduction, energy security, and economic development, without losing sight of the public interest?

Foresight Paper: Sustaining a Trusted Profession
Public trust in the engineering profession isn't guaranteed — it has to be earned and re-earned, across every interaction between engineers, communities, and the public. This paper raises the questions the profession needs to confront now.

- Does the profession currently treat trust as core to engineering practice, or as a separate, secondary initiative?
- Is meaningful engagement with communities, including Indigenous Peoples, built into

professional practice, or is it still an afterthought?
- Can transparency and ethical practice keep pace with public expectations as the profession's work grows more complex?

These papers don't settle these questions — they start conversations the profession needs to have.

A member asked where the foresight papers were kept, the secretariat will work with the communications team to find a suitable place to post them on the Engineers Canada Website.
Action item 135.4

The foresight papers will be shared with the Engineers Canada Board and CEO Group
Action item 135.5

4.3 Call for CEQB Vice Chair 2027-2029

Ryan Melsom, CEQB Secretary presented:

- As per Engineers Canada policy 6.10, CEQB members elect their vice-chairs and pass the recommendation to the Engineers Canada Board for confirmation.
- The vice-chair term will run from July 1, 2027 to June 30, 2029.
- While this appointment is for two-years, the successful candidate is expected to continue into the chair, and past chair positions (pending Engineers Canada Board approval), for a total of six years.
- It is nominees' responsibility to confirm their home-regulator's support of their candidacy.
- **Nominations are due to Ryan via email by August 31**.

Action items 135.6 & 135.7

5. Items added to the agenda

No items were added to the agenda

6. Future CEQB Meetings

CEQB Fall meeting: September 13-14, 2026 (Montreal)
CEQB Teleconference call: January 2027 (Date to be determined by poll)
CEQB Spring meeting: April 10-11, 2027 (Ottawa)
CEQB Teleconference call: July 2027 (Date to be determined by poll)

7. Review of action items of the 133rd Qualifications Board meeting

	Action item	Assigned to
135.1	SEND Draft Guideline on managing frivolous and vexatious complaints for consultation.	Secretariat
135.2	SEND the ethical use and development of disruptive technologies paper to the Engineers Canada Board for review and approval	Secretariat
135.3	CIRCULATE CEO Group letter to CEQB members	Chair
135.4	WORK with communications team to determine where the Foresight papers should be situated on Engineers Canada Website	Secretariat
135.5	SHARE Foresight papers with the Engineers Canada Board and CEO Group	Secretariat

135.6	SHARE policy 6.10.2 – Role of the Chair of the CEQB- Information for Vice-Chair candidates	Secretariat
135.7	SUBMIT interest for Vice Chair appointment by **August 26, 2026**	CEQB Members

8. Conclusion

The meeting concluded.

Recordings of meeting are deleted once meeting minutes are approved.

Prepared by: Alison Peverley, Coordinator, Qualifications on behalf of:

Sam Inchasi P.Eng., PMP
Chair, Canadian Engineering Qualifications Board

Ryan Melsom, PhD
Secretary, Canadian Engineering Qualifications Board





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