

Minutes of the Strategic Plan Task Force

April 3, 2020 | 1:00-2:00pm ET via webinar

Task Force Members in attendance	
J. Boudreau, Chair – President-Elect, APEGNB K. Baig, OIQ A. Bergeron, Past-President, PEO	J. Card, PEGNL D. Lynch, President, APEGA M. Wrinch, Engineers & Geoscientists BC
Regrets	
None	
Observers in attendance	
C. Sadr	
Staff	
C. Mash G. McDonald	M. Ouellette S. Price

1. Call to order and approval of agenda

J. Boudreau, Task Force Chair, opened the meeting at 1:00pm (ET). The agenda was approved as circulated.

Motion

Moved by A. Bergeron, seconded by J. Card

THAT the agenda be approved.

Carried

2. Approval of the minutes of the meeting of December 8, 2019

The minutes were reviewed; it was noted that the first motion required adjustment to reflect J. Card. as mover.

Motion

Moved by J. Card, seconded by M. Wrinch

THAT the December 8, 2019 minutes be approved as amended.

Carried

3. Review of policy 1.4 Three-year strategic plan

The Task Force reviewed the policy and agreed to recommend removing the three-year time reference from this policy, to make it less prescriptive.

ACTION: Staff to ensure the Task Force’s recommended amendment to policy 1.4, removing reference to “three-year”, is provided to the Governance Committee for consideration at their next meeting.

4. Review of workshop feedback

The Task Force reviewed the feedback as collected from the foresight workshop. G. McDonald was commended for his leadership throughout the session. A discussion was had on the best approach for facilitation of future strategic workshops. While having an independent moderator may help to ensure there is no inherent conflict within the proceedings and findings, it is also beneficial to have a subject matter expert who knows the business of Engineers Canada well, to ensure efficient use of participants’ time.

The Task Force recommends that the Board should be polled, with their thoughts collected on the preferred plan for moderation, before future workshops of similar nature.

5. Foresight report

The Task Force agreed that the report as presented provides a realistic reflection of the workshop proceedings and that it be circulated to all participants as a matter of record. M. Ouellette was commended for her efforts.

ACTION: Staff to circulate the foresight report to the workshop participants.

6. June workshop

Due to the Covid 19 pandemic, it is not clear at this time if the workshop and Committee meetings will be hosted this June in Fredericton as planned. The Task Force discussed the importance of the proceedings taking place in person and agreed that it would be difficult to achieve the level of collaboration required if the meetings were hosted virtually.

It was agreed that a contingency date to hold the in-person meetings in late August should be established, in case the June meetings need to be cancelled which should be known within the next three weeks as the news cycle progresses and more information is made available by the appropriate governments.

ACTION: Staff to circulate a doodle poll to confirm a contingency date in late August to host the strategic workshop and the first meetings of the 2020-2021 committees.

7. Next meeting

The next Task Force meeting will be called in advance of the next workshop once the date of the workshop is finalized.

8. Other business

The Task Force members had a brief discussion on the preliminary effects of Covid on regulators' memberships and potential impact on Engineers Canada and their revenues.

9. Closing

With no further business to discuss, the meeting adjourned at 1:38pm.