

Minutes of the Strategic Plan Task Force

September 10, 2020 | 12:00-1:00pm ET via webinar

| Task Force Members in attendance | |
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| Jean Boudreau, Chair, President, APEGNB Kathy Baig, OIQ Danny Chui, President-Elect, PEO | Jeff Card, PEGNL Mike Wrinch, Engineers & Geoscientists BC |
| Regrets | |
| David Lynch, Past-President, APEGA | |
| Observers in attendance | |
| Changiz Sadr, PEO | |
| Staff | |
| Christina Mash Gerard McDonald Emily McParland | Mélanie Ouellette Stephanie Price |

1. Call to order and approval of agenda

J. Boudreau, Task Force Chair, opened the meeting at 12:06pm (ET). The agenda was approved by consensus.

2. Approval of the minutes of the meeting of July 16, 2020

The minutes were pre-circulated, no feedback or questions were received.

*Moved by K. Baig, seconded by D. Chui
THAT the July 16, 2020 minutes be approved.
Carried*

3. Follow-up on strategic planning workshop

3.1. Workshop feedback results

G. McDonald presented the pre-circulated report, the feedback reflected that the workshop fulfilled the desired outcomes. No issues with virtual attendance were disclosed, and feedback was positive.

3.2. Workshop report

G. McDonald presented the pre-circulated report. It was agreed that the content reflected the workshop well and staff were commended for the work. A few editorial errors will be communicated separately, and the amended report will be included in the documentation for the information session on October 1.

4. October 1, 2020 information session

4.1. Draft agenda

G. McDonald presented the draft agenda. The information session will include CEOs and presidents in addition to the Board. The desired outcome of this session is to explain the process for decisions made to date and not to collect feedback. Following the information session, virtual consultation sessions for feedback collection are being scheduled with the following stakeholder groups:

- CEAB: September 19

- CEQB: September 21
- Regulator groups (Atlantic, Western, PEO and OIQ): Late October to early November.
 - Participation will be decided on by each regulator, although it is encouraged that CEOs, presidents, and Engineers Canada directors attend, in addition to other council members.
- Engineering Deans Canada (EDC): November 19 or 20 (TBD)

These consultations will result in a report provided to the Board capturing the stakeholder feedback.

4.2. Draft presentation

G. McDonald presented the pre-circulated presentation. It was noted that the information session and consultations will be very similar content-wise, although the consultations are held with a specific purpose of collecting stakeholder feedback. Additionally, the consultations will include broader participation from the regulators in most cases.

It was clarified that the EDC issues will be addressed during the CEAB's update at the October 2 Board meeting.

5. Next meeting

The next task force meeting is scheduled for Tuesday, December 8 from 1:30pm to 4:30pm ET.

6. Other business

No other business was brought forward.

7. Closing

With no further business to discuss, the meeting adjourned at 12:24pm.