

**APPROVED MINUTES OF THE
185th ENGINEERS CANADA BOARD MEETING
December 19, 2017
Teleconference**

The following directors were in attendance		
R. Kinghorn, President	A. Bergeron, President-Elect	C. Roney, Past-President
K. Baig	J. Boudreau	T. Brookes
D. Brown	D. Chui	S. Devereaux
L. Doig	J. Dunn	G. Faulkner
D. Gelowitz	Z. Ghavitian	S. Gwozdz
J. Holm	W. Hunt	D. Jayas
D. Lynch	C. Parenteau	R. Shreewastav
The following directors sent regrets		
L. Champagne	R. Trimble	

The following advisors were in attendance		
A. English (CEOG)	W. MacQuarrie (AB)	D. Peters (QB)
S. Price (Engineers Canada)		
The following advisor sent regrets		
I. Puri (NCDEAS)		

The following staff were in attendance		
H. Anderson	C. Brown	J. Monterrosa
M. Ouellette	J. Southwood	L. Villeneuve

1. OPENING

1.1. CALL TO ORDER AND APPROVAL OF AGENDA

The president called the meeting to order at 2:10 and welcomed members. Roll call was taken to confirm the Board members in attendance.

- 5670** **On a motion by T. Brookes, seconded by C. Parenteau, it was resolved**
THAT the agenda be approved and the President be authorized to modify the order of discussion.
Carried

2. REPORTS TO THE BOARD

5.1 QUALIFICATIONS BOARD NOMINATIONS

S. Gwozdz outlined the committee's work in reviewing 17 applicants, including six women, in order to select two additional members to the QB. Letters will be sent to unsuccessful candidates thanking them for interest and advising that their applications will be kept on file for future consideration.

- 5671** **On a motion by S. Gwozdz, seconded by D. Lynch, it was resolved**
THAT the the following appointments to the Qualifications Board be approved to serve from January 1st 2018 to June 30th 2021:
Margaret Anne E. Hodges, P.Eng., FEC, PMP
Nikeetta Marshal, P. Eng., M.Sc.
Carried

3. BOARD BUSINESS/REQUIRED DECISIONS

6.1 APPROVAL OF 2018 BUDGET

As some Board members felt it was premature to approve the 2018 Budget at this meeting, it was agreed to hold an open discussion and to defer the motion to the January 12, 2018 meeting.

S. Price proceeded to respond to questions from the directors. She provided clarification on this not being a deficit budget. The funds being drawn from the unrestricted reserve fund are intended to be used for special projects as defined in the budget note. At the suggestion of A. Bergeron it was agreed that the budget document be modified to show a sub-total for the operating expenses and a separate sub-total for the special projects with the total reflecting both. S. Price will make this change and redistribute the document by January 5th.

4. NEXT MEETINGS

- January 12, 2018 (Ottawa, ON)
- February 27-28, 2018 (Ottawa, ON)

5. CLOSING (motion not required if all business has been completed)

5672 On a motion by W. Hunt, seconded by T. Brookes, it was resolved
 THAT the meeting be adjourned at 3:00.
 Carried

Minutes prepared by H. Anderson for:

Russ Kinghorn, FEC, P.Eng.
President

Stephanie Price, CAE, P.Eng.
Interim Chief Executive Officer