

3.2	Continual Improvement:	Accreditation Criteria and Procedures Description	Rating	Assessment Category Descriptors
	Improvement process	There must be processes in place that demonstrate that program outcomes are being assessed in the context of graduate attributes, and that the results are validated, analysed and applied to further development of the program.	A	Process (committees, annual cycle, authority, reporting) is in place AND process is adequately documented
M			Process for continual improvement has some inadequate components AND/OR process documentation is limited	
U			Process for continual improvement is not in place AND/OR process is not adequately documented	
	Stakeholder engagement	There must be demonstrated engagement of stakeholders both internal and external to the program in the continual improvement process.	A	Stakeholders broadly selected (e.g. internal: students, program faculty, engineering faculty; external: non-engineering faculty, alumni, engineering professionals, other professionals, employers, learned societies, etc.)
M			Stakeholders narrowly selected (some internal and some representation) AND/OR stakeholder roles in the improvement process is inadequately demonstrated.	
U			Stakeholders insufficiently selected (e.g. only program faculty) AND/OR stakeholders are not specified	
	Improvement actions	There must be a demonstration that the continual improvement process has led to consideration of specific actions corresponding to identifiable improvements in the program and/or its assessment process. Note, if the evidence suggests no change is warranted, then no change is necessary. This criterion does not apply to new programs.	A	One or more program-level/process change action(s) implemented (if change is necessary) AND timelines and accountability for changes documented
M			Program-level/process change action(s) implementation in progress AND/OR timelines and accountability for changes not yet assigned AND/OR rationale for decisions not to act yet to be developed.	
U			No program-level/process change actions implemented (even though evidence suggested change is necessary) AND/OR no timelines and accountability for changes assigned AND/OR no rationale for decisions developed.	