

CANADIAN ENGINEERING ACCREDITATION BOARD
Abridged Minutes of the 162nd meeting

CONFIDENTIAL

3024 DATE AND PLACE

The 162nd meeting of the Canadian Engineering Accreditation Board took place at the Delta by Marriott hotel, Quebec, Quebec on September 16, 2018.

3025 ATTENDANCE

The following were in attendance:

Chair: L. (Luigi) Benedicenti, FEC, P.Eng.
Vice-Chair: R. (Robert) Dony, FEC, P.Eng.
Past-Chair: W. (Wayne) MacQuarrie, FEC, P.Eng.
Members: P. (Paula) Klink, P.Eng.
D. (Dan) Candido, FEC, P.Eng.
S. (Suzelle) Barrington, FIC, ing.
R. (Ray) Gosine, FEC, P.Eng.
J. (Julius) Pataky, P.Eng.
P. (Pemberton) Cyrus, FEC, P.Eng.
J. (Jeff) Pieper, FEC, P.Eng.
P. (Pierre) Lafleur, FIC ing.
E. (Emily) Cheung, FEC, P.Eng.
D. (Denis) Isabel, FIC, ing.
S. (Suzanne) Kresta, FEC, P.Eng.
A.M. (Anne-Marie) Laroche, ing.
T. (Tara) Zrymiak, FEC, P.Eng.

Secretariat: L. (Lynn) Villeneuve, LL.B.
J. (Johanne) Lamarche
M. (Mya) Warcken

Engineers Canada Board Directors:

J. (Jeff) Card, FEC, P.Eng.

Observers: (the following were in attendance for all, or part, of the meeting)

M. (Mohsen) Alghazali (Western University)
C. (Christian) Bellini, FEC, P.Eng. (Engineers Canada Board Director – PEO)
A. (Annette) Bergeron, FEC, P.Eng. (President, Engineers Canada)
P. (Pierre) Bourque, ing. (École de technologie supérieure)
Y. (Yves) Boudeault, ing. (Polytechnique de Montréal)
M. (Moody) Samuel Farag, P.Eng. (PEO)
F. (Faris) Georgis, P.Eng. (PEO)
A. (Antony) Gillies, P.Eng. (Lakehead University)
C. (Carol) Jaeger, P.Eng. (University of British Columbia)
R. (Russ) Kinghorn, FEC, P.Eng. (Engineers Canada Past President)

R. (Ron) Leblanc, FEC, P.Eng. (Qualifications Board Chair)
D. (David) Lynch, P.Eng. (Engineers Canada President-elect)

C. (Christine) Moresoli, P.Eng. (Waterloo University)
J. (Jim) Nicell, P.Eng. (McGill University, NCDEAS)
M. (Mélanie) Ouellette, MA, MBA (Engineers Canada staff)
G. (Gillian) Pichler, P.Eng. (Engineers and Geoscientists BC)
S. (Stephanie) Price, P,Eng. (Engineers Canada Executive vice-president)
G. (Gilles) Roy (Université de Moncton)
K. (Kate) Sisk, P.Eng. (APEGNB)
C. (Caroline) St-Denis (École de technologie supérieure)
R. (Ram) Wierzbicki, EIT (CFES)

3026 CALL TO ORDER AND INTRODUCTION OF MEETING ATTENDEES

The Chair called the meeting to order and all attendees introduced themselves. The confidentiality of the Accreditation Board proceedings was shared with all present. A copy of the Rules of Confidentiality was included in the agenda book for information.

3027 APPROVAL OF AGENDA

The following motion was carried unanimously:

MOTION:

“That the agenda be accepted as distributed and that the Chair be authorized to revise the order of business as necessary to accommodate the needs of the meeting.”

3028 MINUTES OF THE 161st MEETING – June 3 & 4, 2018

3028.1 Approval of minutes

The minutes and the action items of the 161st Accreditation Board meeting were included in the September meeting materials.

The following motion was carried unanimously:

MOTION:

“That the minutes and actions items of the 161st meeting be accepted as amended.”

3029 FOLLOW-UP ON ACTION ITEMS FROM MINUTES

L. Villeneuve reported that an update on the action items of the 161st was provided in the meeting's agenda book for information purposes.

3030 INFORMATION AND REPORTING

3030.1 CEEA meeting update

W. MacQuarrie attended the conference on behalf of the Accreditation Board. He reported that the theme of the CEEA conference was "Building Foundations for Student's Success". He noted that common themes such as outcomes-based assessment, continuous improvement issues, were topics of discussion at the conference. He, L. Villeneuve and M. Warken hosted a workshop at the conference which included such topics as:

- what you need to know for your upcoming accreditation visit
- an overview of the accreditation process and criteria
- highlights of recent changes that had been made to the criteria

- tips on how to prepare and receive an accreditation visit
- approach to demonstrate compliance with CEAB criteria

Feedback received from participants:

- They were in favor of moving toward a focus on process when assessing compliance with graduate attributes and continual improvement criteria
- There is a need for more consistency in the CEAB terminology in order to bring more clarity to what is required
- More templates should be prepared for all that is required for accreditation visits

3030.2 Update on the Engineers Canada Board workshop

J. Card provided the following updates:

Two major workshop agenda items discussed were:

- Provide direction to the GSPC (Governance, Strategic Planning, and Consultation) Project Team on Performance Measurement process for the strategic plan
- Discuss codifying roles and responsibilities for Governance 2.0 work being completed by the Governance committee

1. Performance Measurement for Strategic Plan

- Workshop provided direction for full reporting at all meetings including board commentaries on all aspects of CEO reporting
- Through a subsequent follow up webinar in August Engineers Canada directors discussed the practicality of that reporting and agreed to produce interim reports at the May and September meetings with full reports at year end for the February session.
- The Board made additional recommendations at the webinar, including such items as additional clarity on CEO interpretations of Strategic and Operational imperatives and providing more detail on each of the outcomes contained within the various imperatives.
- The GSPC project team will bring a final recommendation to the September Board workshop for discussion and approval.

2. Governance 2.0 Conversation Highlights

- Preliminary design and development of Governance 2.0 consultation based on Workshop input with a plan to meet in August
- The GSPC team met August 24th and have developed a framework that will be expanded upon in the Board workshop with the intention that it will be circulated to regulators for input, revision and confirmation in early 2019.

3030.3 Update on the Engineers Canada Board meeting

J. Card noted that item 4.4 of the September Engineers Canada Board agenda deals with the final recommendations and vote on the Nominations Task Force Final recommendations document. This topic is also on the Accreditation Board

meeting agenda for feedback by members. The feedback will be provided to the Engineers Canada Board. The CEQB were similarly asked to review this issue during their meeting Friday September 14 and will be passing along final comments by September 18, 2018.

3030.4 Update on the Qualification Board's activities

R. LeBlanc provided an update on CEQB activities and an overview of next steps.

Updates on their activities included:

- CEQB's mandate which include
 - Enable the assessment of engineering qualifications
 - Foster excellence in engineering practice and regulation
 - Facilitate mobility of practitioners within Canada
- At their meeting they:
 - Approved the Guideline on Academic Assessment of non-CEAB Applicants, which has since been sent to the Engineers Canada Board for final approval
 - Approved a revised Syllabus Review Protocol
 - Approved the revised Geomatics as well as Mining and Mineral Processing Engineering Syllabi
 - Discussed the recommendations of the Engineers Canada Board Nominations Task Force
- Next steps:
 - Develop a draft Model Guide on Academic Assessment of non-CEAB Applicants for QB consultation approval in January
 - Seek feedback during the consultation process this winter

ACTON ITEM:

- Secretariat to obtain the link the MOOC, draft a message and send to Accreditation Board

3030.5 Update on the National Council of Deans of Engineering and Applied Science (NCDEAS) activities

J. Nicell provided a summary of the following topics discussed at the meeting:

- **Engineers PEI** - Joshua Collins (President) & Jim Landrigan (Executive Director & Registrar) - Overview of Engineers PEI, including its origins, current membership, recent successes, initiatives and activities.
- **Canadian Federation of Business School Deans (CFBSD)** - Michel Gendron (Dean of Business at Laval University & President), Tim Daus (Executive Director) and Juergen Krause (Dean of Business, UPEI) – Discussions toward the development of collaborations between NCDEAS and CFBSD.
- **Engineers Canada** - Gerard McDonald (CEO) – (1) provided updates on initiatives at Engineers Canada specifically related to post-secondary education; (2) identified resources available; and (3) solicited input from the NCDEAS on various issues.
- **IBM Canada** - Colette Lacroix (Industry Executive Higher Education and Research Canada) – Presentation on diversity and inclusion programs and IBM's skills development activities/skills academy with a view to partnering with universities.

- **CEAB** - Wayne MacQuarrie (Chair), Bob Dony (CEAB Member & Chair of the AU Task Force) and Lynn Villeneuve (Manager, Accreditation)
- **Engineering Graduate Attribute Development (EGAD) Project** - Brian Frank (Associate Dean, Teaching and Learning at the Faculty of Engineering & Applied Science at Queen's University; coordinator of the EGAD project) – Update on EGAD activities and presentation of a proposal for continued NCDEAS support.
- **Natural Sciences and Engineering Research Council of Canada (NSERC)** - Enikő Megyeri-Lawless (Director, Engineering and Life Sciences, Research Grants & Scholarships Directorate) – Presentation on NSERC grant statistics for Engineering-related disciplines and recent or pending changes to funding programs.
- **EngiQueers Canada** - Vanessa Raponi (Founder and President) - Presentation on EngiQueers Canada's initiatives, activities, university involvement and future initiatives.
- **UPEI** - Treena Smith (Director of Student Affairs) and Rory Starkman (Student and LGBTQ+ Advocate) – Presentation on gender identification, gender and sexual minorities with an emphasis on the issue of the forcing individuals to reveal their gender identity.
- **Canadian Federation of Engineering Students** - Mitch Cassidy (Vice-President, Academic) and Zenon Kripki (President) – Presentation on the CFES with emphasis on the student survey results and potential collaboration opportunities with the NCDEAS.
- Finalization of the NCDEAS feedback on the Nominations Task Force Recommendations (J. Nicell, Vice-Chair, NCDEAS)
- Proposal to develop a Canada-wide Grand Challenges Scholars Program in collaboration with the Canadian Academy of Engineering (I. Puri, Chair, NCDEAS)
- Summary of mental health issues encountered in Faculties of Engineering across Canada (J. Nicell, Vice-Chair, NCDEAS)

ACTION ITEMS:

- Secretariat to create a folder on the "Collaboration Space" to share the Summary document on "Mental Health" with Accreditation Board members
- Engineers Canada is asked to re-send the call for 30 by 30 champions to universities.
- Engineers Canada is asked to consider creating an annual event involving direct dialogue between the deans and the regulators.
- CEAB was authorized to provide more details on statistics related to accreditation visits to NCDEAS.
- CEAB is to write to all institutions and provide clarity on the process of approval of changes to the accreditation criteria and their implementation process.

3030.6 Update on activities from the Canadian Federation of Engineering Students (CFES)

R. Wierzbicki provided a presentation update on the activities of the CFES, the following topics were discussed:

- Upcoming CFES activities
 - President's meeting
 - Conference on Diversity in Engineering
 - Congress
 - Conference on Sustainability in Engineering

- CEC
- Workshop comments
 - Balancing accreditation as an educator is like spinning plates while riding a bike. After yesterday, everyone is much more comfortable with spinning plates.
 - Ram expressed gratitude at being able to participate in the CEAB workshop and learn, but noted some dissatisfaction with the workshop results in that we didn't really address the issue that students do not feel prepared to enter the workforce through their Engineering Design education.
 - A number of the students surveyed indicated issues with professors who didn't really care or were even incompetent – this is the contact hours for which programs are being given credit.
 - There were also concerns that the bulk of the class mark is often based on the exams so that any design practice carries less importance and value. It would be helpful if the final grade depended more on the valuable design work and if design aspects were included in more places.
- Questionnaire results – the following final comments were captured:
 - Dedicated performance
 - Students understand the value proposition of their time
 - Play
 - Students are working for grades
 - Design can be everywhere
- Current projects including
 - Mental Health
 - LU Pilot

3030.7 Accreditation Board observation of the Canadian Engineering Qualifications Board meeting

D. Candido reiterated R. LeBlanc's comments on the Qualifications Board's main topics of discussion and added the following comments:

- The Syllabus Review Protocol does not involve the Accreditation Board but it uses accreditation data and it tries to broaden the amount of data used as single point to a series of points, but it provides more structure and review process around the syllabus development
- There was discussion around the Nominations Committee
- He provided a comment on the design side, having over thirty years experience, there are lot of models in industry around how design goes from the idea to actual execution. It may be of value to take a look at some of those models. A design process is not linear, has a lot of fog in the front end the development is not an easy process.

3030.8 Update on the Nominations Task Force report

L. Benedicenti provided the following insight into the Nominations Task Force activities

ISSUE / BACKGROUND:

The Engineers Canada Nominations Task Force was created by Board motion #5632 on May 26, 2017 with a mandate to review the nominating procedures, composition, term limits, and succession planning for the CEAB and the CEQB.

The Task force produced a draft report for consultation in February 2018. Then:

- The report was sent to all regulators, members of the CEAB and CEQB, and the National Council of Deans of Engineering and Applied Science (NCDEAS)
- The Task Force Chair, Chris Roney, presented the recommendations in person to the CEO Group, the CEAB and CEQB, and responded to questions at those meetings
- 12 stakeholders provided written feedback
- The Task Force addressed all input and provided rationale for their responses
- The final recommendations were adjusted and improved based on the feedback received

Next steps:

The Engineers Canada Board will consider the final report of the Task Group on September 26, 2018. Depending on the outcome of discussion, the Governance Committee will work on required policy updates.

ACTION ITEM:

CEAB members are invited to make final comment and forward them to the secretariat by September 19. The secretariat is to prepare final comments in a letter to be provided to the Engineers Canada Board.

3030.9 Update on the Accreditation Improvement Program

L. Villeneuve provided an update on Engineers Canada's initiative to bring improvements to accreditation on several levels. There are four elements (workstreams) within the program:

- Technology – including sourcing a data management system
- Training – for all participant in the accreditation process
- Communications – including stakeholder engagement
- Continual improvement – making existing processes more evident and identifying news ways of ensuring continual improvement

3031 ACCREDITATION ACTIVITIES

3031.1 Accreditation Board Fall 2018 / Winter 2019 visits

L. Villeneuve provided a verbal report of activities to-date related to the fall 2018 and winter 2019 accreditation visits. A list of visits and the corresponding schedule was provided in the meeting materials. 14 institutions and 67 programs would be visited between fall 2018 and winter 2019.

3031.2 Member Assignments for the February and June 2019 Accreditation Board Meeting

L. Villeneuve presented the members' assignments for the June 2019 meeting for information. No concerns or comments were noted.

3031.3 Preliminary visit assignments for 2019/2020 visits

L. Villeneuve presented the proposed visit assignments for the 2019/2020 cycle. She noted that suggestions for vice-chairs for 2019/2020 will be provided to team chairs by the Secretariat after their appointments are approved by the institutions. No concerns or comments were noted.

3031.4 Programs under development

L. Villeneuve presented the list of programs under development. Meeting participants were encouraged to report anything of interest related to this issue. No new programs were reported.

3031.5 Anticipated accreditation visits 2021-2024

L. Villeneuve presented the 2021-2024 anticipated accreditation visits forecast for information and workload planning purposes.

3031.6 Programs' evaluations of the accreditation visit process

L. Villeneuve presented the compiled feedback received from institutions having recently received accreditation visits (2017-2018). D. Candido requested that feedback be provided to the visits' team chairs.

3032 ACCREDITATION DECISIONS - ABRIDGED

3033 SUBSTANTIAL EQUIVALENCY EVALUATION - ABRIDGED

3034 POLICY ITEMS

3034.1 Update on the Policies and Procedures Committee activities

R. Dony reported on the September 14 meetings of the Policies and Procedures Committee (P&P) and the Deans Liaison Committee (DLC). The topics of discussion at the September 14, 2018 P&P meeting were:

- Updates and reports were provided on the following topics:
 - A/M/U Rating clarification (one-pager addition to Team Chair presentation)
 - CIS Prototype to link GAs to AUs
 - Latest findings on the
 - Statistical Analysis on the Time-Variance of Accreditation Units
 - AU Task Force update
 - Redefinition of the General Visitor mandate: Workplan and consultation process
 - Programs' evaluations of the accreditation visit process 2017/2018
- Other updates on new business were provided on:
 - 2019/2020 visit cycle Questionnaire
 - 2019/2020 Criteria Book
 - Visiting Team Chair presentation
 - Visiting Team Report Template
 - New task force/collaboration between CEAB and NCDEAS

- Accountability in Accreditation – Strategic priority #2: Engineers Canada Strategic Plan 2019-2021
- Complaints policy
- Full review of Questionnaire for DMS

The topics of discussion at the September 14, 2018 DLC meeting were:

- Updates and report were provided on:
 - New task force/collaboration between CEAB and NCDEAS
 - AU task force
 - Latest findings on the Statistical Analysis on the Time-Variance of Accreditation Units
 - CODIQ and AUs for pre-university CEGEP programs
 - CEAB complaints policy
 - Recent improvements to accreditation tools and resources
 - Accreditation Improvement program

ACTION ITEMS:

- Secretariat to add the issue of "reports after reports" to the January 2019 Policies and Procedures Committee meeting

3034.2 Engineers Canada Strategic Plan

Strategic priority 2 of the Engineers Canada Strategic Plan 2019-2021 deals with "Accountability in Accreditation". Draft terms of reference and a workplan have been developed. R. Dony reported that the Policies and Procedures Committee discussed changes to the Terms of Reference provided in the Accreditation Board's materials provided. He also noted that a Task Force was required to work on the strategic plan.

ACTION ITEMS:

- A new Task Group on Accountability in Accreditation to be established. Accreditation Board members interested in joining the committee are to advise the secretariat.
- P&P to refine the terms of reference of the Accountability in Accreditation Committee to add admissions officials/regulator representation.

3034.3 Accreditation visits Questionnaire changes

R. Dony noted that the major change on the Questionnaire was regarding student mental health and academic integrity. The HEIs will be asked to provide a link or explanation of their facilities and policies for counselling for student with mental health issues.

ACTION ITEM:

- Accreditation Board members to provide feedback/comments on the questionnaire changes

3034.4 Sample accreditation visit interview questions

R. Dony presented a sample visit interview questions prepared and approved by the Policies and Procedures Committee. This sample was also provided for comments and discussion and the September 15, 2018 Accreditation Board

workshop. A summary of the comments will be provided in the Accreditation Board workshop minutes.

3034.5 Visiting team chair presentation

L. Villeneuve provided a brief description of the presentation created to help team chairs to inform their teams of the process of a visit.

S. Kresta tested the presentation with her visiting team and confirmed that the presentation she provided was a very clear and easy to navigate useful tool.

3034.6 Visiting team report - A/M/U rating clarification

R. Dony explained that visiting teams make observations on visits as to whether HEIs meet criteria acceptable, marginally or unacceptable and that these observations go forward to the Accreditation Board for decision. There were no concerns raised with this way of doing things including there could be a perception that there is a direct mapping between those observations and the decision that the Accreditation Board makes. He also noted that there was no definite interpretation on the marginally and unacceptable ratings. The Policies and Procedures will be looking into how to better inform HEIs as to the process.

ACTION ITEM:

- Secretariat to circulate a refined A/M/U proposal to the Policies and Procedures Committee for comment. The proposal should include an executive summary section to help the Deans read the visiting team report.
- P&P to updated proposal to their January 2019 Committee meeting.

3034.7 Visiting team report changes

R. Dony informed Accreditation Board members that the secretariat have pre-populated parts of the 2018/2019 visiting report template for consistency.

3034.8 AU task force activities update

R. Dony noted that a copy of the latest Task Force report was provided in the meeting materials. He noted that a consultation exercise was undertaken with various stakeholders to talk about the major questions effectively:

- Is a learning time unit an additional measure of curriculum content?
- Is that something people are willing to look at?
- Is this idea that there was an equivalency:
- Is 2.5 of student work including structured time and unstructured time equivalent to an AU
- Is that truly a good number?

The Task Force received a wide range of responses. Based on these responses, the Task Force was pleased to hear that the idea of moving forward with some sort of pilot was generally agreed on. Their next meeting will be to review the nature of the pilot, what it should accomplish.

3034.9 Statistical Analysis on the Time-Variance of Accreditation Units

W. MacQuarrie provided a brief description of the nature of the analysis. A review of past accreditation visits' historical data was done to determine if there was a variance in AUs. A preliminary draft of the report was discussed by P&P but it is still not complete. The secretariat will be consulting with the Engineers Canada Communications team on how to best present the report. An update report will be provided at the February 2019 Accreditation Board meeting.

3034.10 Modifications to the Interpretive Statement on Significant Program Changes (Appendix 13)

R. Dony reported that changes to the Interpretive Statement were considered at the July 17 & 18, 2018 meeting of the P&P. After discussing possible changes to the existing interpretive statement (including eliminating the list of program changes that could be seen as “significant” and driving the program to review the PDAP interpretive statement in appendix 13) the Committee recommends the removal of the interpretive statement on significant program changes as the PDAP suits the initial purpose of the statement.

After discussion with the Accreditation Board members, the following motion was unanimously approved:

MOTION

***THAT** the Interpretive statement on significant program changes (Appendix 13) be removed. The removal is to be reflected in the 2018 criteria book.*

3034.11 Debrief on the September 15, 2018 workshop

L. Benedicenti began the discussion on the results of the September 15, 2018 morning workshop on Graduate attributes and continual improvement process and the afternoon workshop on Definition of Engineering Design. He advised participants that they would be receiving an electronic evaluation on which to provide their feedback. The following comments were received at the meeting:

- J. Nicell reported that the workshop was an incredibly valuable experience. He suggested that a similar workshop should be provided to program visitors
- S. Kresta noted that it would be helpful to make the workshop design and materials available to anyone wanting to use them.
- D. Lynch suggested that team chairs provide a similar workshop for each team just prior to visits to identify gaps
- T. Zrymiak suggested preparing a survey to be provided to teams prior to visits to ensure full review of the pre-visit materials provided and then discuss the gaps at the first team conference call.
- S. Barrington suggested adding some guidelines at the beginning of the workshops
- P. Bourque reported that the morning workshop was particularly useful

ACTION ITEMS:

- Secretariat to provide the link of the workshop survey to workshop participants for feedback

- Secretariat to update slides of presentation provided at the meeting and send to all workshop participants

3034.12 CEAB AUs for pre-university CEGEP programs

P&P members were asked to discuss a recent motion passed by the *Comité des doyens en ingénierie du Québec (CODIQ)* regarding AUs credited to students from CEGEP programs. P. Lafleur was asked to review the situation and report his findings to the Policies and Procedures Committee. As a result, the next steps will include reviewing Appendix 1. P. Lafleur will be meeting with the Deans in October where he will provide a preliminary analysis report.

3034.13 Future meetings improvement suggestions

L. Benedicenti invited members and meeting observers to provide suggestions for future meeting improvements.

L. Villeneuve reported that going forward, a list of meeting attendees including observers would be distributed to participants prior to meetings.

P. Cyrus commented on the very well-organized meeting documentation.

3035 INTERNATIONAL RELATIONS

3035.1 Washington Accord

3035.1.1 Update on the June 25-29, 2018 International Engineering Alliance meeting held in London, England

W. MacQuarrie provided a summary of the meeting of the International Engineering Alliance (IEA). The first two days involved discussions on policies and procedures relevant to all seven international agreements. The remaining days were devoted to individual meetings of the seven international agreements. The meeting included workshop on the following topics:

- Discussion on restructured IEA governance
- Experience sharing session
- Clarification of terms
- Track of membership
- Refining the accord review process
- Clarification of expectations of signatories
- Sharing review reports
- Omnibus Rule changes to accords and agreements
- Continuous improvement in the accords and agreements

The meeting also included an education forum. The intent of the Forum was to present items to meeting participants and allow for discussion. The voting on the items occurs during the closed sessions of the relevant accords or agreements.

Action items:

- Engineers Canada staff will monitor the ECUK issue and will seek information regarding the outcome of the ECUK Council meeting in November 2018
- Engineers Canada staff will prepare updates for Engineers Canada stakeholders

3035.1.2 Update on Myanmar Engineering Council (MEC) application for provisional status

W. MaQuarrie advised that Myanmar Engineering Council's application for provisional status failed due to lack of a second nominator. The issue of the current human rights situation in Myanmar was raised for discussion at the next CEAB meeting. In the interim the secretariat was requested to investigate if any rule applies when an applicant jurisdiction may be violating human rights.

ACTION ITEM:

- Secretariat to communicate with the IEA governing group to enquire about rules that may be applicable in situations where there are potential human rights violations

3035.1.3 Update on *Instituto de Calidad y Acreditación de Programas de Computación, Ingeniería y Tecnología (ICACIT) Peru* application for signatory status

W. MacQuarrie advised that ICACIT became a signatory of the Washington Accord in June 2018.

3036 NEW BUSINESS AND FUTURE BUSINESS

3036.1 Comments from Observers

- L. Benedicenti invited the meeting observers to provide feedback on the meeting.
- J. Card thanked the Board for an overall great session
 - C. Bellini noted that his attendance at the meeting and workshop was very helpful in understanding the activities of the Accreditation Board

3037 CEAB MEMBERSHIPS FOR 2017-2018

L. Benedicenti reported that the Accreditation Board's Nominations Committee has made a request to the Professional Engineers of Ontario regulator to provide candidates to fill the vacant Ontario representative Board member position.

3038 FUTURE MEETINGS

Proposed future dates and locations for the Accreditation Board meetings were presented. The proposed dates will be circulated to CEAB members as soon as possible following the meeting.

3039 SUMMARY OF ACTION ITEMS

L. Villeneuve reviewed the action items resulting from this meeting. A summary of actions is included in these minutes as appendix "A".

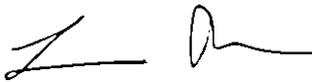
3040 MEETING EVALUATION BY ACCREDITATION BOARD MEMBERS

3040.1 Meeting Evaluations Report

A meeting evaluations report comparing past meetings was provided in the meeting agenda book. Members were reminded to complete the online meeting evaluation. An email was sent out to shortly after the meeting.

3041 ADJOURNMENT

The 162nd meeting of the Canadian Engineering Accreditation Board adjourned at 16:00 on Sunday, September 16, 2018.



Luigi Benedicenti, FEC, P.Eng.
Chair



Lynn Villeneuve, LL.B.
Secretary