

## AGENDA

### 215<sup>th</sup> ENGINEERS CANADA BOARD MEETING

June 20, 2022 | 9:30am – 10:00am ET

Hybrid delivery

In-person: Fairmont Tremblant, Mont-Tremblant, QC | Virtual: Zoom details to follow

Reference materials: [Board Policy Manual](#) | [Bylaw](#) | [Corporate Risk Profile](#) | [Strategic Plan](#)

<b>1.</b>	<b>Opening</b>
	<p><b>1.1 Call to order and approval of agenda</b> – K. Baig <i>THAT the agenda be approved and the President be authorized to modify the order of discussion.</i></p> <p><b>1.2 Declaration of conflict of interest</b> (pages 3-4)</p>
<b>2.</b>	<b>Board business/required decisions</b>
	<p><b>2.1 Director appointments to committees, task forces, and roles</b> – M. Wrinch (pages 5-12) <i>THAT the Board, on recommendation of the HR Committee, appoint the following individuals to committees, task forces, and roles for terms as outlined:</i></p> <ul style="list-style-type: none"> <li>a) <i>Director appointee – CEAB</i> <ul style="list-style-type: none"> <li>• Ernie Barber (2022-2024)</li> </ul> </li> <li>b) <i>Director appointee – CEQB</i> <ul style="list-style-type: none"> <li>• Marisa Sterling (2022-2024)</li> </ul> </li> <li>c) <i>30 by 30 Champion (2022-2023)</i> <ul style="list-style-type: none"> <li>• Tim Joseph</li> </ul> </li> <li>d) <i>Finance, Audit, and Risk (FAR) Committee (2022-2023)</i> <ul style="list-style-type: none"> <li>• Arjan Arenja</li> <li>• Maxime Belletête</li> <li>• Victor Benz</li> <li>• Dawn Nedohin-Macek</li> <li>• Steve Vieweg</li> </ul> </li> <li>e) <i>Governance Committee (2022-2023)</i> <ul style="list-style-type: none"> <li>• Alison Anderson</li> <li>• Anne Baril</li> <li>• Danny Chui</li> <li>• Ann English</li> </ul> </li> <li>f) <i>Strategic Planning Task Force (2022-2025)</i> <ul style="list-style-type: none"> <li>• Kathy Baig</li> <li>• Danny Chui</li> <li>• Nancy Hill</li> <li>• Marlo Rose</li> <li>• Darlene Spracklin-Reid</li> <li>• John Van der Put</li> </ul> </li> <li>g) <i>Collaboration Task Force (2022-2025)</i> <ul style="list-style-type: none"> <li>• Natasha Avila</li> <li>• Christian Bellini</li> <li>• Crysta Cumming</li> <li>• Ann English</li> <li>• Nicolas Turgeon</li> </ul> </li> </ul>
<b>3.</b>	<b>Next meetings</b>
	<b>Board meetings</b>
	<ul style="list-style-type: none"> <li>• September 29, 2022 (Ottawa, ON)</li> <li>• December 12, 2022 (virtual)</li> <li>• February 23, 2023 (Ottawa, ON)</li> <li>• April 5, 2023 (virtual)</li> <li>• May 26, 2023 (Halifax, NS)</li> <li>• June 19, 2023</li> <li>• September 29, 2023</li> <li>• December 4, 2023</li> </ul>
	<b>2022-2023 committee and task force meetings</b>
	<ul style="list-style-type: none"> <li>• On June 20, 2022 (Mont-Tremblant, QC): <ul style="list-style-type: none"> <li>○ Governance Committee</li> <li>○ FAR Committee</li> <li>○ Strategic Planning Task Force</li> <li>○ Collaboration Task Force</li> </ul> </li> <li>• HR Committee: September 8, 2022 (virtual)</li> <li>• HR Committee: November 24, 2022 (virtual)</li> <li>• HR Committee: December 15, 2022 (virtual)</li> <li>• HR Committee: March 30, 2023 (virtual)</li> </ul>
<b>4.</b>	<b>Closing</b> (motion not required if all business has been completed)

# Board support document

## Meeting norms

### Virtual participation:

- Board members and Direct Reports are asked to “show up” to the meeting a few minutes early to test their audio and video connections and are encouraged to reach out to [Boardsupport@engineerscanada.ca](mailto:Boardsupport@engineerscanada.ca) in advance if they anticipate any connection or technological issues.
- To increase meeting engagement and participation, Board members and Direct Reports are requested to turn on their cameras during the meeting, when possible. All participants will have control over their ability to mute their line upon joining the meeting. Participants are asked to self-mute when they are not speaking to minimize background noise. If a participant is muted by an organizer, this is because there was feedback on the line.
- Participants are asked to use the self-mute function and turn off their cameras, instead of leaving the meeting during all breaks. This will help minimize any technical issues and disruption upon re-connection.
- The “Raise hand” function is only to be used if a participant wishes to ask questions and/or make comments after presentations or during debate. Depending on the Zoom version, participants may find the ‘Raise hand’ button under “Reactions” or “Participants”. Participants should reach out in “Chat” if they are not able to locate it.
- If a participant wishes to speak and have not been called upon or are unable to use the “Raise hand” function, they should say their name with an un-muted microphone and obtain permission from the Chair before speaking.
- The “Chat” function will only be monitored by the offsite AV personnel in respect of technical difficulties. Non-technical questions asked through the “Chat” function will not be answered during the meeting.

### To conduct the meeting with reasonable time and fairness:

1. For all motions, the meeting chair will call for abstentions and negative votes from the Directors. Directors who do not state a negative vote or an abstention will be considered in favour of the motion. If, for whatever reason, Directors are unable to speak during the motion and feel their opinion was not heard, they should raise their hand, or reach out in “Chat” for technical support.
2. Wordsmithing of motion texts should be avoided as much as possible so that the meeting can stay on track. If the proposed motion and related decision is understood, the Board should move to a debate and discussion on the proposal and should not focus attention on perfecting the text.
3. Participants are asked to speak for a maximum of two (2) minutes at a time (a timer will be projected on the screen) and will be limited to two (2) chances to speak on any one issue or motion. An opportunity to speak a second time will be granted only after everyone has had a chance to speak. The meeting chair reserves the right to allow additional chances to speak, as necessary.
4. Restating or reiterating the same point is strongly discouraged.
5. In the virtual environment where meeting participants are not able to demonstrate their agreement by nodding, they are encouraged to use the “Reaction” buttons to identify their informal support of others’ statements. A safe and respectful environment is encouraged at all times.
6. At the opening of the meeting, the meeting chair will announce which individual will be monitoring the show of hands. The chair will try to ensure that anyone with a raised hand has their point addressed.

## Board support document

### Conflicts of interest

Board members and members of Board committees have an ongoing obligation to identify and disclose actual, reasonably perceived, and potential conflicts of interest. These obligations are set out in case law and are also codified in statute, under the *Canada Not-for-profit Corporations Act* (“CNCA”).

While not expressly defined in the CNCA, a conflict of interest is understood to comprise any situation where:

- a) an individual’s personal interests, or
- b) those of a close friend, family member, business associate, corporation, or partnership in which the individual holds a significant interest, or a person to whom the individual owes an obligation, could influence their decisions and impair their ability to:
  - i. act in the best interests of the corporation, or
  - ii. represent the corporation fairly, impartially, and without bias.

Conflicts of interest exist if a Director’s decision could be, or could appear to be, influenced. *It is not necessary that influence actually takes place.* In cases where Directors are in an actual, perceived, or potential conflict of interest, they are required to disclose the conflicting interest to the Board<sup>1</sup> or, in the case where membership approval is sought, to the members,<sup>2</sup> as well as abstain from voting.

### Handling conflicts of interest

Directors may use the following checklist when faced with a situation in which they think they might have an actual, perceived, or potential conflict of interest.

#### **Step 1 - Identify the matter or issue being considered and the potential conflicting situation in which you are involved.**

E.g. There is an item before the Board requiring discussion and a decision that involves potential litigation between Engineers Canada and the Engineering Regulator with whom you are licensed. Whether or not you are in a conflict of interest is not automatic—it will depend upon the personal circumstances of each Director.

#### **Step 2 – Assess whether a conflict of interest exists or may exist.**

In assessing whether you have an actual, reasonably perceived or potential conflict of interest, it may be helpful to ask yourself the following questions:

- ☐ Would I, or anyone associated with me benefit from, or be detrimentally affected by my proposed decision or action?
- ☐ Could there be benefits for me in the future that could cast doubt on my objectivity?
- ☐ Do I have a current or previous personal, professional, or financial relationship or association of any significance with an interested party?

<sup>1</sup> Section 141(1) and (2) of the CNCA

<sup>2</sup> Section 141(9)(a) of the CNCA



- ☐ Would my reputation or that of a relative, friend, or associate stand to be enhanced or damaged because of the proposed decision or action?
- ☐ Do I or a relative, friend, or associate stand to gain or lose financially in some way?
- ☐ Do I hold any personal or professional views or biases that may lead others to reasonably conclude that I am not an appropriate person to deal with the matter?
- ☐ Have I made any promises or commitments in relation to the matter?
- ☐ Have I received a benefit or hospitality from someone who stands to gain or lose from my proposed decision or action?
- ☐ Am I a member of an association, club, or professional organization, or do I have particular ties and affiliations with organizations or individuals who stand to gain or lose by my proposed decision or action?
- ☐ Could this situation have an influence on any future employment opportunities outside my current duties?
- ☐ Could there be any other benefits or factors that could cast doubts on my objectivity?
- ☐ Am I confident of my ability to act impartially in the best interests of Engineers Canada?

What perceptions could others have?

- ☐ What assessment would a fair-minded member of the public make of the circumstances?
- ☐ Could my involvement on this matter cast doubt on my integrity or on Engineers Canada's integrity?
- ☐ If I saw someone else doing this, would I suspect that they have a conflict of interest?
- ☐ If I did participate in this action or decision, would I be happy if my colleagues and the public became aware of my involvement?
- ☐ How would I feel if my actions were highlighted in the media?

### Step 3 – Is the duty to disclose triggered?

If, in assessing the situation, you determine that you are in an actual, potential, or reasonably perceived conflict of interest, your duty to disclose is triggered. Directors disclosing a conflict must make the disclosure at the meeting at which the proposed contract or transaction is first considered and should request to have the disclosure entered into the minutes of the meeting.<sup>3</sup>

Disclosure must be made of the nature and extent of the interest that you have in the contract or transaction (or proposed contract or transaction).<sup>4</sup> The limited case law dealing with the nature and scope of the disclosure required by a conflicted Director suggests that disclosure must make the other Directors fully informed of the real state of affairs (e.g. what your interest is and the extent of the interest).<sup>5</sup> It will rarely suffice to simply declare that you have a conflict of interest.

### Step 4 – What next?

Subject to limited exceptions, the general rule is that a conflicted Director cannot vote on the approval of a proposed contract or transaction, even where their interest is adequately disclosed.<sup>6</sup> Further, as a best practice, they should leave the room and not participate in the salient part of the Board meeting.

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<sup>3</sup> Section 141(1) of the CNCA

<sup>4</sup> Section 141(1) and 141(9)(b) of the CNCA

<sup>5</sup> *Gray v. New Augarita Porcupine Mines Ltd.*, 1952 CarswellOnt 412 (Jud. Com. of Privy Coun.)

<sup>6</sup> Section 141(5) of the CNCA

## BRIEFING NOTE: For decision

Director appointments to committees, task forces, and roles		2.1
Purpose:	To provide the HR Committee's recommendation in appointing Directors to the 2022-2023 Board committees, task forces, and other Director appointments	
Link to the Strategic Plan / Purposes:	Board responsibility: Hold itself, its Directors, and its Direct Reports accountable	
Link to the Corporate Risk Profile:	Governance functions	
Motion(s) to consider:	<p><i>THAT the Board, on recommendation of the HR Committee, appoint the following individuals to committees, task forces, and roles for terms as outlined:</i></p> <ul style="list-style-type: none"> <li>a) <i>Director appointee – CEAB</i> <ul style="list-style-type: none"> <li>• Ernie Barber (2022-2024)</li> </ul> </li> <li>b) <i>Director appointee – CEQB</i> <ul style="list-style-type: none"> <li>• Marisa Sterling (2022-2024)</li> </ul> </li> <li>c) <i>30 by 30 Champion</i> <ul style="list-style-type: none"> <li>• Tim Joseph (2022-2023)</li> </ul> </li> <li>d) <i>Finance, Audit, and Risk (FAR) Committee (2022-2023)</i> <ul style="list-style-type: none"> <li>• Arjan Arenja</li> <li>• Maxime Belletête</li> <li>• Victor Benz</li> <li>• Dawn Nedohin-Macek</li> <li>• Steve Vieweg</li> </ul> </li> <li>e) <i>Governance Committee (2022-2023)</i> <ul style="list-style-type: none"> <li>• Alison Anderson</li> <li>• Anne Baril</li> <li>• Danny Chui</li> <li>• Ann English</li> </ul> </li> <li>f) <i>Strategic Planning Task Force (2022-2025)</i> <ul style="list-style-type: none"> <li>• Kathy Baig</li> <li>• Danny Chui</li> <li>• Nancy Hill</li> <li>• Marlo Rose</li> <li>• Darlene Spracklin-Reid</li> <li>• John Van der Put</li> </ul> </li> <li>g) <i>Collaboration Task Force (2022-2025)</i> <ul style="list-style-type: none"> <li>• Natasha Avila</li> <li>• Christian Bellini</li> <li>• Crysta Cumming</li> <li>• Ann English</li> <li>• Nicolas Turgeon</li> </ul> </li> </ul>	
Vote required to pass:	Simple majority	
Transparency:	Open session	
Prepared by:	Christina Mash, Governance Administrator	
Presented by:	Michael Wrinch, Director from BC, and Chair of the HR Committee	

### Problem/issue definition

- The Human Resources (HR) Committee is responsible for annually nominating new committee members and recommending committee chairs, as per Board policy 6.12, *HR Committee Terms of Reference*.
- Terms are for one year unless indicated otherwise, and run from the date of appointment at the June Board meeting until the close of the next following annual meeting of Members, in May.

### Proposed action/recommendation

- The 2022-2023 HR Committee met on May 28 to discuss options for committee composition. Several factors were considered, including Director self-assessment survey results, experience, term availability, committee composition requirements mandated by terms of reference, and knowledge continuity.

### Other options considered

- None.

### Risks

- None.

### Financial implications

- None.

### Benefits

- Committees can begin work immediately following approval of this motion.

### Consultation

- Each committee's year-end report, provided in the materials for the May Board meeting, included workload and committee composition recommendations, which were referenced.
- Each Director was asked to identify the committees on which they would like to serve as part of the 2022 Director self-assessment survey. The results are summarized in Appendix 1.
- When welcome calls were made to the incoming Directors, E. Spence confirmed their role preferences based on the identified vacancies, considering the added workload with the two new task forces this year.
- Effort was made to ensure Directors were placed within their top 2 preferences.
- It is assumed that the workload for the two task forces will be lighter during year one, which is why these roles have been considered for first-year Directors and those being asked to assume more than one role.
- D. Chui, Past President, and M. Wrinch, Chair of the 2022-2023 HR Committee, have confirmed each Director's willingness to serve in the roles as outlined in the motion text above.

### Next steps (if motion approved)

- Staff to update information on the website.
- 2022-2023 committees and task forces convene and work begins.

### Appendices

- **Appendix 1:** Matrix of responses to committee volunteering question in 2022 self-assessment survey
- **Appendix 2:** Summary of placement rationale

## Appendix 1: Matrix of responses to committee volunteering question in self-assessment survey

Director	Prov.	Term-end	Term #	HR	Governance	FAR	CTF 3 yrs	SPTF 3 yrs	CEAB 2 yrs	CEQB 2 yrs	30 by 30	Observer	2021-2022 role
Natasha Avila	AB	2024	1	5	6	7	1*	2	4	3	9	8	Observer
Victor Benz	AB	2023	1	6	2	1	5	4	8	7	9	3	FAR
Tim Joseph	AB	2023	1	5	2	4	8	7	9	6	3	1	CEAB
John Van der Put	AB	2025	1	n/a	2*	1*	6	4	3	5	7	8	New Director
Ann English	BC	2024	1	1	2*	5	3*	4	7	8	6	9	Observer
Michael Wrinch	BC	2025	2	M	1*	3*	6	5	4	7	8	9	Governance*
Dawn Nedohin-Macek	MB	2024	2	3	1*	2*	5	8	6	7	4	9	HR
Marlo Rose	NB	2025	1	n/a	2*	1*	6	3	7	8	5	4	New Director
Darlene Spracklin-Reid	NL	2024	1	4	5	8	6	3	M	2	9	7	CEAB
Crysta Cumming	NS	2025	1	n/a	2*	5	1*	6	7	3	4	8	New Director
Sudhir Jha	NT	2023	1	2	3	7	8	6	5	M	9	4	CEQB
Arjan Arenja	ON	2024	1	3	1*	2*	7	4	6	8	5	9	Governance
Christian Bellini	ON	2025	2	n/a	5	2*	1*	3	4	7	6	8	Returning Director
Danny Chui	ON	2023	2	M*	M			M					President
Nancy Hill	ON	2025	1	M				M*					FAR*
Marisa Sterling	ON	2024	1	6	7	5			1	4	2	3	Observer
Geoffrey Connolly	PEI	2024	1	M	1	3	7	8	5	6	4	9	Observer
Kathy Baig	QC	2024	2	M				M					HR
Anne Baril	QC	2024	1	2	1	5	6	4	8	9	7	3	Observer
Maxime Belletête	QC	2023	1	1	3	2			6	7	4	5	FAR
Nicolas Turgeon	QC	2023	1		2	1			4	5	3		Governance
Ernie Barber	SK	2024	1	7	5	6	3	4	2	8	9	1	Observer
Alison Anderson	YK	2024	1	3	2	1	8	4	6	7	9	5	Observer

- Shaded red square indicates proposed role/placement based on HR Committee recommendation (see motion text)
- Numbers reflect ranking provided in the 2022 Director self-assessment survey (1 is highest interest, 9 is lowest), unless no responses were received in which case 2021 responses were maintained (light pink highlight).
- \* Indicates interest in chairing the committee during their Board term, or current chair
- M = member of committee due to role/commitment

Appendix 2: Draft recommendation of committee composition

The following tables were generated using the available survey data and conversations with certain Directors. Efforts were made to ensure Directors are placed in one of their 2 top preferred roles, and where this was not possible, the Director has been contacted to confirm their willingness to serve in the potential role. Rows highlighted in grey indicate secure placements, meaning one of the following: they are mandated by terms of reference (TOR) due to their role; or they are the only Director from a “TOR-representation-required” Regulator who is interested in the position.

Already established, included for reference: HR Committee (Board policy 6.12)

The HR Committee is comprised of the President, President-Elect, and Past President, as well as an advisor from the CEO Group and a minimum of two (2) other Directors.

- The Past President normally serves as chair unless the committee decides otherwise. For the 2022-2023 term, it has been determined that M. Wrinch will chair the HR Committee.

Name	Director	Regulator	Position	Appointed by
Nancy Hill, President-Elect	Yes	PEO	Member	Board
Kathy Baig, President	Yes	OIQ	Member	Board
Danny Chui, Past President	Yes	PEO	Member	Board
Geoffrey Connolly	Yes	Engineers PEI	Member	Board
Michael Wrinch*	Yes	EGBC	Chair	Board
Janet Bradshaw	No	CEO-G Advisor, PEGNL	Member	CEO Group

(a) Governance Committee (Board policy 6.8)

The Governance Committee is comprised of a minimum of three (3) Directors, including the Past President. The 2021-2022 Governance Committee recommended four (4) members in total.

Name	Regulator	Cttee position	2021-2022 role	Notes
Danny Chui	PEO	Past President	Ex-off., HR	Observed most meetings in 2021-2022.
Alison Anderson	Engineers Yukon	Member	Observer	2 <sup>nd</sup> choice, FAR was 1 <sup>st</sup> choice.
Anne Baril	OIQ	Member	Observer	1 <sup>st</sup> choice. Observed all meetings in 2021-2022, as an observer.
Ann English*	EGBC	Proposed chair	Observer	<ul style="list-style-type: none"><li>• 2<sup>nd</sup> choice, HR was 1<sup>st</sup>.</li><li>• Ann is considered for the CTF as well and has agreed to holding two (2) roles.</li></ul>



**(b) Finance, Audit, and Risk (FAR) Committee (Board policy 6.4)**

The FAR Committee is comprised of a minimum of five (5) Directors, including one Director from each of the three larger Regulators: PEO, OIQ, and APEGA. In addition, a Certified Professional Accountant (CPA) shall be a member of the FAR Committee. The 2021-2022 FAR Committee did not recommend a specific number of members.

Name	Board Director	Regulator	Cttee position	2021-2022 role	Notes
Arjan Arenja*	Yes	PEO	PEO Member / <i>Proposed chair</i>	Governance	2 <sup>nd</sup> choice after Governance. <i>Summary of other PEO Directors' responses:</i> 1. FAR is C. Bellini's 2 <sup>nd</sup> choice. He is currently considered to chair the CTF, his 1st choice. 2. FAR is M. Sterling's 5 <sup>th</sup> choice. She is proposed for the CEQB junior Director appointee role. 3. D. Chui, Past President, will serve on Governance, HR, and the SPTF. 4. N. Hill, President-Elect, will serve on HR and chair the SPTF.
Maxime Belletête	Yes	OIQ	OIQ Member	FAR	No 2022 responses received, although re-confirmed via K. Baig that 2021 preferences still apply and FAR is preferred over CTF. <i>Summary of other OIQ Directors' responses:</i> 1. A. Baril is most interested in Governance and has been placed there. 2. K. Baig, President, will serve on HR, SPTF, and is ex-officio to each committee. 3. N. Turgeon did not respond to the 2022 survey, but K. Baig confirmed his willingness to serve on the CTF (current placement).
Victor Benz	Yes	APEGA	APEGA Member	FAR	1 <sup>st</sup> choice and maintained for knowledge continuity. <i>Summary of other APEGA Directors' responses:</i> 1. FAR is N. Avila's 7 <sup>th</sup> choice. She is currently placed on CTF, her 1 <sup>st</sup> choice. 2. T. Joseph seeks a lighter workload and is considered for 30 by 30 Champion, his 3 <sup>rd</sup> choice. 3. J. Van der Put indicated interest in FAR, however he is proposed for SPTF in his first year, with opportunity to serve on FAR in a future years.
Steve Vieweg	No	CPA	CPA Member	FAR	• Confirmed willingness to continue for 2022-2023.
Dawn Nedohin-Macek	Yes	EGMB	Member	FAR	• FAR is D. Nedohin-Macek's 2 <sup>nd</sup> choice, after Governance. • Dawn has served on HR for three years.

(c) Collaboration Task Force (CTF) (Board policy 6.14)

The task force will be chaired by a member selected by the group and will be composed of no more than six (6) Directors, each from a different Regulator (representing diversity of sizes). The members shall be either in their first term on the Board (with a reasonable probability of reappointment), or in their second term, as long as that term extends to at least 2024. This is to ensure that all task force members will be Directors for the full life of the task force's mandate.

Name	Term status	Regulator	Cttee position	Regulator size	2021-2022 role	Notes
Natasha Avila	First term ends 2024	APEGA	Member	Large Regulator	Observer	<ul style="list-style-type: none"><li>CTF is N. Avila’s 1<sup>st</sup> choice.</li><li>Natasha also indicated an interest in serving as chair, however C. Bellini is recommended due to his extensive experience with Engineers Canada.</li></ul>
Christian Bellini*	Second term ends 2025	PEO	Proposed chair	Large Regulator / Chair	N/A – Returning Director	<ul style="list-style-type: none"><li>CTF is C. Bellini’s 1<sup>st</sup> choice, with interest in serving as chair.</li><li>Christian has 3 prior years experience as Board Director and Regulator President.</li></ul>
Crysta Cumming	First term ends 2025	EngNS	Member	Small Regulator	Incoming Director	<ul style="list-style-type: none"><li>CTF is C. Cumming’s 1st choice.</li></ul>
Ann English	First term ends 2024	EGBC	Member	Large Regulator	Observer	<ul style="list-style-type: none"><li>CTF if A. English’s 3<sup>rd</sup> choice, following HR and Governance.</li><li>Ann is proposed to chair Governance as well and has agreed to the potential of holding two (2) roles, following discussion with D. Chui.</li></ul>
Nicolas Turgeon	First term ends 2023	OIQ	Member	Large Regulator	Governance	<ul style="list-style-type: none"><li>Did not respond to 2022 survey, although confirmed via K. Baig that CTF is of interest.</li></ul>
Vacancy						<i>It is proposed that this task force have no more than 6 members. This position is left vacant. A future year incoming Director may be interested in serving.</i>

**(d) Strategic Planning Task Force (SPTF) (Board Policy 6.15)**

The Strategic Planning Task Force is comprised of the President-Elect, the President, and the Past President (these individuals will change each year over the three years). This task force also includes three (3) other Directors (from different jurisdictions): Either in their first term on the Board (with a reasonable probability of reappointment), or in their second term, as long as that term extends to at least 2025.

Name	Term status	Regulator	Position	2021-2022 Role	Notes
Kathy Baig	Second term ends 2024	OIQ	President	HR	President, mandated membership per TOR.
Danny Chui	Second term ends 2023	PEO	Past President	Ex-off., HR	Past President, mandated membership per TOR.
Nancy Hill*	Second term ends 2025	PEO	President-Elect / Chair	FAR Chair	• Nancy, in her role as President-Elect, will serve as chair as per the task force’s TOR. Term status is implied and requires approval at the 2023 AMM.
Marlo Rose	First term ends 2025	APEGNB	Member	Incoming Director	• SPTF is M. Rose’s 3 <sup>rd</sup> choice, after FAR and Governance.
Darlene Spracklin-Reid	First term ends 2024	PEGNL	Member	CEAB Jr.	• SPTF is D. Spracklin-Reid’s 3 <sup>rd</sup> choice, following CEAB and CEQB. • Darlene is about to begin her year as the senior CEAB Director appointee and has agreed to the potential of holding two (2) roles.
John Van der Put	First term ends 2025	APEGA	Member	Incoming Director	• SPTF is J. Van der Put’s 4 <sup>th</sup> choice. • John would prefer FAR, although he is considered for SPTF in his first year, with opportunity to serve on FAR in a future year.

**(e) Director appointees – CEAB (Board policy 6.9)**

Two (2) Directors are appointed for two-year staggered terms.

Name	Regulator	Cttee position	2021-2022 role	Notes
Darlene Spracklin-Reid	PEGNL	Senior Director appointee (2022-2023)	CEAB	• Continuing term from 2021 appointment. • Darlene is also asked to contribute to the SPTF and has agreed to holding two (2) roles, following discussion with D. Chui.
Ernie Barber	APEGS	Junior Director appointee (2022-2024)	Observer	• CEAB was E. Barber’s 2 <sup>nd</sup> choice; observer was 1 <sup>st</sup> . • Ernie demonstrates the highest level of interest in this role from the 2022 survey responses and has experience in HEIs and serving as a dean.

**(f) Director appointees – CEQB (Board policy 6.10)**

Two (2) Directors are appointed for two-year staggered terms.

Name	Regulator	Cttee position	2021-2022 role	Notes
Sudhir Jha	NAPEG	Senior Director appointee (2022-2023)	CEQB	• Continuing term from 2021 appointment.
Marisa Sterling	PEO	Junior Director appointee (2022-2023)	None	• CEQB was M. Sterling’s 4th choice in 2021. 2022 responses were not submitted. • Other Directors who indicated higher interest in this role would need to take on two (2) roles in their first year of contributing on committees.

**(g) 30 by 30 Champion**

This role is appointed annually. Kelly Reid of PEO served in 2021-2022.

Name	Regulator	2021-2022 Role	Notes
Tim Joseph	APEGA	CEAB Sr. Appointee	• 30 by 30 is T. Joseph’s 3 <sup>rd</sup> choice, after Governance and observer. • Tim has agreed to this proposed placement, which is outside his top 2 choices.