

Minutes of the 189th Annual Meeting of Members (AMM)

May 24, 2025 9:30am-11:00am PDT

Hybrid delivery

In-person: Sheraton Vancouver Wall Centre, Vancouver, BC | Virtual: Zoom

The following Members were in attendance	
APEGA – T. Stock, Proxy holder	Engineers PEI –A. MacKenzie, President
APEGNB – S. Amberman, President	Engineers Yukon – A. Wallace, President
APEGS – I. Farthing, President	NAPEG – P. Guy, President
Engineers & Geoscientists BC – M. Porter, President	OIQ – S. Larivière-Mantha
Engineers Geoscientists MB – M. Houvardas, Proxy holder	PEGNL – D. Follett, Proxy holder
Engineers Nova Scotia – P. Mann, Proxy holder	PEO – F. Saghezchi, President
The following 2024-2025 Directors were in attendance	
M. Winch, President (Chair), Engineers & Geoscientists BC	A. Lockwood, APEGS
A. Arenja, PEO	J. Martel, OIQ
C. Bellini, PEO	A. Mullick, APEGA
C. Dixon, Engineers Yukon	M. Rose, APEGNB
L. Doig, APEGA	D. Spracklin-Reid, PEGNL
N. Hill, Past President, PEO	M. Sterling, PEO
T. Joseph, APEGA	N. Turgeon, OIQ
T. Kirkby, PEO	J. Van der Put, APEGA
S. Larivière-Mantha, OIQ	
The following Director-nominees were in attendance	
N. Colucci, PEO	D. Pothier, Engineers Nova Scotia
C. Chahine, PEO	
The following observers were in attendance	
D. Abrahams, VP, PEO	P. Mann, CEO Engineers Nova Scotia
N. Burgwin, Board member, OSPE	V. McCormick, CEO, NAPEG
L. Daborn, CEO, APEGNB	G. McGinn, Director, Governance and Strategy, APEGS
S. Grant, Marlet Lead, Affinity Market Group, TD Insurance	J. Pieper, CEAB Chair
J. Landrigan, CEO, Engineers PEI	B. Shukla, VP, Member Experience & Corporate Strategy, OSPE
The following staff were in attendance	
J. Bard Miller, Manager, Governance and Board Services	D. Menard, CFO
J. Chou, Governance Coordinator	P. Rizcallah, CEO
L. Go, General Counsel and Corporate Secretary	J. Southwood, VP, Corporate Affairs & Strategic Partnerships
T. Hubley, VP, Regulatory Affairs	

1. Call to order and introductions

M. Wrinch called the Annual Meeting of Members (AMM) to order at 9:30 am (PDT). Participants were welcomed and the land was acknowledged. Members, Board Directors, and staff officers were introduced.

2. Approval of agenda

The agenda was pre-circulated.

Members' motion 2025-05-1D

Moved and seconded

THAT the agenda be approved and the chair be authorized to modify the order of discussion.

Carried

3. Approval of minutes

The minutes were pre-circulated.

Members' motion 2025-05-2D

Moved and seconded

THAT the minutes of the annual meeting of members held May 25, 2024 be approved.

Carried

Engineers Geoscientists NB abstained

4. 2024 Reports

P. Rizcallah, CEO, Engineers Canada, introduced the annual reports, which had been pre-circulated with the agenda book.

4.1. Engineers Canada Annual Report

The Members asked questions about the future direction of various strategic directions referenced in the report, all of which were answered by the CEO.

4.2. Annual Strategic Performance Report

The CEO addressed a question about the connection between the report and Engineers Canada's recently updated risk register.

4.3 Audited financial statements

M. Rose, Chair of the Finance, Audit, and Risk (FAR) Committee presented the pre-circulated audited financial statements. A discussion ensued about past deficit budgets which had drawn down the unrestricted reserves and plans to rebalance the budget and reduce the draw on the reserves. It was suggested that at the next AMM, the Members receive an update on plans to replenish the unrestricted reserves.

5. Appointment of auditors

M. Rose introduced the appointment of auditors, which had been pre-circulated with the agenda book. There was no discussion.

Members' motion 2025-05-3D

Moved and seconded

THAT Raymond Chabot Grant Thornton be appointed as the public accountant to audit the accounts of Engineers Canada for the 2025 fiscal year.

Carried

6. 2027 Per Capita Assessment Fee

M. Rose presented the Per Capita Assessment Fee (PCAF) recommendation that had been circulated to the Members on December 16, 2024, by Light Go, General Counsel and Corporate Secretary.

A discussion ensued about the establishment of the PCAF and its relationship to sustaining adequate unrestricted reserves that finance strategic priorities. It was suggested that the Members be provided with a forecast of potential PCAF increases in the future for presentation at their councils.

Members' motion 2025-05-4D

Moved and seconded

THAT the 2027 Per Capita Assessment Fee be set at \$11 per Registrant.

Carried

7. Election of Directors

M. Wrinch presented the slate of candidates, as circulated in the agenda. No questions were received.

Members' motion 2025-05-5D

Moved and seconded

THAT the following individuals be elected to the Board for the terms indicated below:

Nominee's name	Jurisdiction	Term
Michael Wrinch (Past President)	British Columbia	2025-2026
John Van der Put (President)	Alberta	2025-2027
Nick Colucci	Ontario	2025-2028
Christopher Chahine	Ontario	2025-2028
Marlo Rose (incumbent)	New Brunswick	2025-2028
Denise Pothier	Nova Scotia	2025-2028

Carried

8. Next Annual Meeting of Members

It was noted that the next AMM is scheduled for May 23, 2026, in Calgary, AB.

9. Closing

With no further matters to come before the meeting, it was concluded at 10:26 am PDT.