

## MINUTES OF THE 228<sup>th</sup> ENGINEERS CANADA BOARD MEETING

June 17, 2024 | 9:00am – 09:45am PDT

Hybrid meeting: Spirit Ridge hotel and Resort, Osoyoos, BC | Zoom

The following Directors were in attendance	
M. Wrinch, Chair, Engineers & Geoscientists BC	T. Kirkby, PEO
J. Van der Put, President-Elect, APEGA	S. Larivière-Mantha, OIQ
N. Hill, Past President, PEO	A. Lockwood, APEGS
A. Arenja, PEO	J. Martel, OIQ
C. Bellini, PEO (Virtual)	M. Mekomba, OIQ
E. Coles, Engineers PEI	A. Mullick, APEGA
C. Cumming, Engineers Nova Scotia	J. Paliwal, EGMB
C. Dixon, Engineers Yukon	M. Rose, APEGNB
L. Doig, APEGA	D. Spracklin-Reid, PEGNL
A. English, Engineers & Geoscientists BC	M. Sterling, PEO
S. Jha, NAPEG (Virtual)	N. Turgeon, OIQ
T. Joseph, APEGA	
The following Directors sent regrets	
The following CEO Group Advisor was in attendance	
P. Mann, Chair, CEO Group	
The following Direct Reports to the Board were in attendance	
F. Collins, Chair, CEQB	G. McDonald, CEO
J. Pieper, Vice-Chair, CEAB	L. Go, General Counsel and Corporate Secretary
The following staff were in attendance	
J. Bard Miller, Manager, Governance and Board Services	N. Proulx, Director, Human Resources (Virtual)
J. Chou, Governance Coordinator (Virtual)	J. Southwood, VP, Corporate Affairs & Strategic Partnerships
T. Hubley, Vice President, Regulatory Affairs	P. Rizcallah, incoming CEO, Engineers Canada

### 1. Opening

#### 1.1 Call to order and approval of agenda

President M. Wrinch, Board Chair, welcomed participants and acknowledged the land. The meeting was called to order at 9:06 am PDT.

#### ***Motion 2024-06-1D***

#### ***Moved and seconded***

***THAT the agenda be approved and the President be authorized to modify the order of discussion.***  
***Carried***

Meeting rules and norms were reviewed, as included in the agenda book.

#### 1.2 Declaration of conflict of interest

No conflicts were declared. Participants were reminded to declare a conflict at any time during the meeting, as necessary.

### 2. Board business/required decisions

#### 2.1 Director appointments to committees, task forces, and roles

N. Hill, Chair of the HR Committee, introduced the HR Committee's recommendations for committee appointments, as pre-circulated in the agenda book. In its recommendations, the HR Committee tried to accommodate each Directors' first choice of committee. The HR Committee also proposed that its

membership be increased by two given the interest and additional work to onboard Engineers Canada's new CEO. No questions were received.

**Motion 2024-06-2D**

**Moved and seconded**

**THAT the Board, on recommendation of the HR Committee, appoint the following individuals to committees, task forces, and roles for terms as outlined:**

- a) **Director appointee – CEAB**
  - **Ann English (2024-2026)**
- b) **Director appointee – CEQB**
  - **Sudhir Jha (2024-2026)**
- c) **30 by 30 Champion (2024-2025)**
  - **Tim Joseph**
- d) **Finance, Audit, and Risk (FAR) Committee (2024-2025)**
  - **Menelika Mekomba**
  - **Christian Bellini**
  - **Anjum Mullick**
  - **Jitendra Paliwal**
  - **Marlo Rose**
  - **Nicolas Turgeon**
  - **Steve Vieweg**
- e) **Governance Committee (2024-2025)**
  - **Crysta Cumming**
  - **Elliott Coles**
  - **Chris Dixon**
  - **Nancy Hill**
  - **Sophie Larivière-Mantha**
  - **Andrew Lockwood**
  - **Jean-Luc Martel**
- f) **Human Resources Committee (2024-2025)**
  - **Darlene Spracklin-Reid**
  - **Marisa Sterling**

**Carried**

2.2 Completion of the Strategic Plan Task Force mandate

The Board's discussion was supported by a pre-circulated briefing note recommending that the Strategic Plan Task Force be stood down given the completion of its mandate.

The Board considered whether it is necessary to have a small task force to help the Board monitor delivery of the 2025-2029 strategic plan. Following some reflection, it was suggested that the Board and its committees further deliberate on the suggestion.

**Motion 2024-06-3D**

**Moved and seconded**

**THAT the Strategic Plan Task Force (2022-2025) be stood down, with thanks.**

**Carried**

2.3 Completion of the Collaboration Task Force mandate

C. Bellini, Chair, Collaboration Task Force, presented the recommendation to stand down the Collaboration Task Force as outlined in the pre-circulated briefing note.

The Board sought clarification of next steps to operationalize collaboration and harmonization efforts. Engineers Canada's primary role to date has been to facilitate discussions amongst Regulators to the point of all 12 Regulators signing on to the National Statement of Collaboration. With this completed on May 23, 2024, efforts now turn to operationalization which will flow through the CEO Group. At its

meeting in July 2024, the CEO Group will discuss 1) the process to approve projects for collaboration and harmonization, and 2) projects for priority consideration moving forward. The Board will provide oversight of collaboration efforts and engage in discussions of project resourcing, as needed.

**Motion 2024-06-4D**

**Moved and seconded**

**THAT the Collaboration Task Force be stood down, with thanks.**

**Carried**

2.4 CEAB policies

J. Pieper, Chair, CEAB, recommended that specific policy work resume as part of its 2025 workplan, as outlined in the pre-circulated briefing note. He spoke about the potential benefits of conducting maintenance on certain policies in the short-term and suggested that the potential risks in doing so would be negligible.

G. McDonald, CEO, Engineers Canada, referred to the pre-circulated briefing note prepared by staff and recommended that, as per the Board's prior instruction, policy work continue to be paused until it may be considered within the context of the recommendations in the Path Forward Report for the future of accreditation.

Directors opined on considerations put forward and asked clarifying questions that were answered by the CEAB Chair and CEO. The CEAB will present its 2025 work plan to the Board at its meeting in October 2024.

**3. Next meetings**

The next Board meetings are scheduled as follows:

- October 10, 2024 (Ottawa, ON)
- December 9, 2024 (virtual)
- February 28, 2024 (Ottawa, ON)
- April 2, 2025 (virtual)
- May 23, 2025 (Vancouver, BC)
- June 16, 2025 (TBC)

The next committee and task force meetings are scheduled as follows:

- June 17, 2024 (Osoyoos, BC):
  - Governance Committee
  - FAR Committee
  - HR Committee
- HR Committee: September 5, 2024 (virtual)
- HR Committee: November 21, 2024 (virtual)
- HR Committee: December 12, 2024 (virtual)
- HR Committee: February 28, 2025 (Ottawa)
- HR Committee: April 2, 2025 (virtual)

**4. Closing**

With no further business to address, the meeting terminated at 9:51 am (PDT).

*Minutes prepared by J. Bard Miller for:*

Michael Wrinch, PhD, FEC, P.Eng., ICD.D, President      Light Go, General Counsel and Corporate Secretary