

Summary of Engineers Canada's December 2020 Board Meeting

Materials, reports, and presentations can be found at:

<https://engineerscanada.ca/about/governance/board-meetings/2020-12-07>

President's report

Jean Boudreau presented the President's Report to the Board, which covered topics including: Engineers Canada meetings; attending AGMs for Engineers Nova Scotia, APEGS, and Engineers Manitoba; attending a council meeting for APEGNB; and, attending the annual IEEE Canadian Conference on Electrical and Computer Engineering and OIQ's presentation on Achieving Sustainable Development and Meeting the Climate Challenge, The Assets of Quebec Engineering.

CEO Update and Q3 Interim Performance Report to the Board

Gerard McDonald, Bob Dony, and Mahmoud Mahmoud presented the Q3 Interim Performance Report to the Board, covering the year until September 30, 2020. Three strategic priorities reported disruptions for this quarter:

- SP1 Accreditation Improvement Program is reporting that the annual objectives are delayed. The new accreditation management software (Tandem) will launch with the fall accreditation visits in 2021, not 2020. This delay is largely due to challenges with resourcing on the vendor's side. The work on volunteer management is also delayed due to lack of human resources. The strategic outcomes remain on track.
- SP2 Accountability in Accreditation is reporting that the annual objectives are experiencing some disruption. The annual objectives are not in alignment with academic years, which run from September to June. As a result, although the assessment framework launched in June of this year (as originally foreseen in the strategic plan), all data will not be gathered until June 2021. Improvements can only be identified and implemented after this date – not in 2020. It is anticipated that the strategic outcomes will still be achieved by the end of the strategic plan period.
- SP4 Competency-Based Assessment Project is delayed due to COVID-19. The regulators will not be ready to launch in 2020 due to resourcing constraints caused by the pandemic. The project is therefore delayed and projected for completion in Q1 2021. The project remains on budget and all strategic outcomes will be met.

Qualifications Board guidelines

The Public Guideline on Risk Management was approved for publication on the Engineers Canada public website.

Appointments

The Board approved the appointment of the Canadian Engineering Accreditation Board (CEAB) and Canadian Engineering Qualifications Board (CEQB) leadership for the period July 1, 2021 to June 30, 2022:

CEAB

- Paula Klink as Vice-Chair
- Pierre Lafleur as Chair
- Bob Dony as Past-Chair

CEQB

- Margaret Anne Hodges as Vice-Chair
- Frank George as Chair
- Mahmoud Mahmoud as Past-Chair

2021 budget and 2023 Per Capita Assessment fee

Dwayne Gelowitz, chair of the FAR Committee, presented the 2021 budget for approval and a recommendation that the per capita assessment remain unchanged in 2023. The budget and the per capita assessment fee recommendation were both carried.

CEAB and CEQB work plans

The Board approved the 2021 work plans for both the CEAB and CEQB.

Governance effectiveness survey

On recommendation of the Governance Committee, the Board approved a deviation from the Board self-assessment process to incorporate key aspects of the assessment within the governance effectiveness survey. Subsequently, the Board approved the content of the governance effectiveness survey, on recommendation of the Governance Committee.

Board consultation plan

The Board approved the 2021 Board Consultation Plan.

Policy updates

On recommendation of the Governance Committee, the Board approved the following revised policies:

- a) 5.3, Financial condition
- h) 4.9, President's role

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| b) 5.5, Asset protection | i) 5, Executive duties and limitations |
| c) 5.6, Planning | j) 7.11, Board consultation |
| d) 5.7, Compensation and benefits | k) 4.13, Individual director assessment |
| e) 2, Definitions | l) 4.7, Monitoring of CEO |
| f) 1.5, About this manual | m) 4.8, Board competency profile |
| g) 4.11, Board management delegation | n) 1.4, Strategic plan |

Chair assessment

On recommendation of the HR Committee, the Board approved the content of the chair assessment survey.

Amendment to 2020 CEO objectives

On recommendation of the HR Committee, the Board approved the amendments to the 2020 CEO objectives. The Board:

- Added an objective to initiate investigation of options for truth and reconciliation efforts to be incorporated into engineering undergraduate education in Canada, with appropriate consultation.
- Removed an objective to provide an assessment of the long-term financial and operational viability of Engineers Canada. This was removed since the financial instability caused by COVID-19 would result in a skewed long-term picture. The objective will be re-visited over the next two years to determine an appropriate time to complete the project.

Reports to the Board

The following reports were provided to the Board:

- Risk register (Dwayne Gelowitz)
- FAR Committee (Dwayne Gelowitz)
- Governance Committee (Nancy Hill)
- HR Committee (David Lynch)
- Strategic Plan Task Force (Jean Boudreau)
- Board's 30 by 30 Champion (Justin Dunn)

Upcoming meetings

- February 22-24, 2021 (Ottawa, ON)
- May 26-29, 2021 (Halifax, NS)
- October 1, 2021 (Ottawa, ON)
- December 13, 2021 (Ottawa, ON)